

# AGENDA of EYAM PARISH COUNCIL MEETING 18<sup>th</sup> December 2017

Website at [eyam-pc.org](http://eyam-pc.org)

CLERK: Stephen Mansfield Tel: 01298 83308 Email: [eyamparishcouncil@gmail.com](mailto:eyamparishcouncil@gmail.com)

TO: The Chairman and Members of Eyam Parish Council. Issued 10<sup>th</sup> December 2017

You are summoned to attend the meeting of Eyam Parish Council to be held at **7.15pm on Monday 18<sup>th</sup> December 2017** in the Mechanics Institute, Church Street, Eyam, S32 5QH for the purpose of transaction of the following business.

Signed Clerk/RFO to Eyam Parish Council.....

## AGENDA

### Part I – Non-confidential information

1. To receive apologies for absence and consider requests for Variations of Order of Business.
2. To hear and make any Declarations of Members' Interests and Employee's Interests.
3. To consider requests for Dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded (Public Bodies (Admission to Meetings) Act 1960).
5. To hear Public speaking: A period of not more than 10 minutes will be made available for members of the public to comment on any matter.
6. To report on village works.
  - Highways, etc. defects needing reporting to DCC
  - Handyman's report
7. To confirm the Minutes of the Parish Council meeting held on Monday 27<sup>th</sup> November 2017
8. To discuss any matters arising from those or previous minutes.
9. Planning:
  - 9.1. To review new applications received to date;

Planning Application Number (Peak Park)	Address	Description of Application	Date Registered
<a href="#">NP/DDD/1217/1237</a> from Peak Park Website	<a href="#">South View The Square Eyam</a>	Single storey rear extension.	04 Dec 2017 no documents yet received by Parish Clerk
<a href="#">NP/DDD/1217/1255</a> from Peak Park Website	<a href="#">1 The Gables The Nook Eyam</a>	Two storey side extension to existing semi-detached dwelling. New front porch. Internal alterations and external landscaping	11 Dec 2017 no documents yet received by Parish Clerk

- 9.2. To note Planning Decisions received to date;

Planning Application	Status
None advised to Parish Council by 14/12/2017	

- 9.3. To advise on the previous responses to applications made by Eyam Parish Council.

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10. To discuss policies and procedures. -
  - 10.1 Planning for budget and discussion of precept requirements.
  - 10.2 New Audit regulations – changes to record keeping and information published on website.
  
11. To hear Chairman’s announcements.
  - 11.1 TBA by Chair of Parish Council.
  
12. To hear updates from the Clerk
  - 12.1 Equipment for lengthsman (Adrian Webster Handyman).
  - 12.2 Response from DDDC re usage figures at Public Conveniences.
  - 12.3 Review procedures for backup of Parish computer files.
  - 12.4 Recruitment regarding the vacancies for Parish Councillors.
  - 12.5 Membership of the Open Spaces Society
  - 12.6 Public Sector Mapping Agreement
  
13. Parish Issues
  - 13.1) Christmas lights – vote of thanks to Mick Gosling, Steve Brown, Alan Sissons, Ian Jackson, John Plant for their many hours of work arranging and setting up the lights.
  - 13.2) Review of Blachere Christmas Lights prices.
  - 13.3) Cucklett Delf access – Parish Contribution to improvement works.
  - 13.4 ) War Memorial Renovation
  - 13.5) Parking in New Close – plans to improve.
  - 13.6) Discuss whether or not to make all or parts of Eyam subject to a Public Space Protection Order.
  
14. To discuss Parish Council's policies/representation at other meetings.
  - 14.1 None planned
  
15. CCTV for Car Park and Mechanics Institute.
  - 15.1) Coverage for MUGA - Report from Cllr. M. Noble.
  - 15.2) Coverage for The Square ( Possible issues with listed buildings)
  
16. HR Matters:
  - 16.1 None outstanding.
  
17. To review and manage Finance including;
  - 17.1. To note bank balances at 30<sup>th</sup> November 2017:
    - (i) Community Directplus Account balance £2,500.00
    - (ii) Business Select Instant Access balance £39,149.82

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17.2. To authorise the payment of the following liabilities of the Parish Council now due;

Cheque No	Payee	Item	Amount
501...	Wm Eyre inv 250834 Wm Eyre inv 255257	Gloves,Tools,Posts, Postcrete	£75.40
		Work Clothing,Postcrete	£15.61
		Cheque total	<b>£91.01</b>
501...	A Webster	Wages for December (TBA)	£375.00
		Expenses	£0.00
		Mileage	£0.00
		Pension	-£3.00
			<b>£372.00</b>
501...	S Mansfield	Salary December	£297.70
		Allowance	£18.00
		Pension	-2.38
		PAYE	-£32.40
			<b>£280.92</b>
501...	HM Revenue & Customs	PAYE & NI November	£32.40
501...	DM Payroll Services	Invoice 83.17/18	£48.00
		Invoice 152.17/18	£48.00
			<b>£96.00</b>
501...	Shed Grounds Maintenance	Grass Mowing Contract Final Invoices for 2017-18	5X £103.32
501...	Npower	Electricity Market Hall	£0.00
501...	Woods	Invoice for Cucklett Delph	£2,278.86
501...		Possible Invoice for CCTV equipment	Circa £TBA

17.3 To review banking arrangements. Councillor S. Longden to update meeting.

17.4 To review other financial procedures including management of payments during summer months when there is no meeting for two months and other timings of collections/payments.

18. To agree next meeting dates; Proposed by Councillor S. Longden for all 2018 meetings

### Part II – To consider business concerning confidential information – if any.

19. To move the following resolution: *In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.*