

## Eyam Parish Council

Minutes of the Parish Council Meeting held Monday 18<sup>th</sup> December 2017

|                              |  |
|------------------------------|--|
| Agenda item 1                | <b>Attendance Register, Public Attendees, Apologies</b>  |
| <b>Minute</b><br>18/12/17/01 | 1.1) Present: Parish Councillors. Ian Jackson (Chair), Chris Mason, Mark Noble, Sue Longden, Karl Williams and John Plant.<br>S Mansfield (Clerk of Eyam Parish Council); Village Handyman Adrian Webster,<br>1.2) Councillors Judith Twigg and Jean Monks had sent apologies. Parish Councillor Richard Fairey had sent apologies.  |
| Agenda item 2                | <b>Variation of Order of Business</b>  |
| <b>Minute</b><br>18/12/17/02 | None requested.  |
| Agenda item 3                | <b>Declarations of Member's Interests</b>  |
| <b>Minute</b><br>18/12/17/03 | Councillor John Plant declared a commercial interest in any business arising during the meeting relating to Bakewell and Eyam Community Transport.   |
| Agenda item 4                | <b>Declarations of Pecuniary Interests</b>   |
| <b>Minute</b><br>18/12/17/04 | None.  |
| Agenda item 5                | <b>Determination of Confidential Items</b>   |
| <b>Minute</b><br>18/12/17/05 | The Chair asked the meeting to consider whether item 12.2 should be moved into Part II confidential items. There was a general agreement and action this was proposed by Councillor C. Mason, seconded by Councillor K. Williams and unanimously approved.   |
| Agenda item 6                | <b>Public speaking</b>   |
| <b>Minute</b><br>18/12/17/06 | Mr B. Lomas addressed the meeting on the subject of CCTV for the school. There have been intruders breaking windows and causing other damage. The installation should only require one camera which is capable of revolving costing £1900 to purchase and £400 to install. Parish Councillor Mark Noble discussed with Mr Lomas how that could work and the Parish Council offered assistance to the school to help them achieve an appropriate working system.<br>There was also a discussion of parking problems developing again in the village and it was suggested that signs with the wording "Visitors – Please park in the free car park provided" be installed at key sites in the village. |
| Agenda item 7                | <b>Managed Works</b>   |
| <b>Minute</b><br>18/12/17/07 | <b>Highways and defects:</b><br>7.1) The Clerk was requested to report on the Derbyshire County Council Highways website the following:<br>7.1.1) The work to be completed in Church Road and adjacent gulley has not been done.<br><b>Handyman's Report:</b><br>7.2) All Parish works were up to date.<br>7.3) More salt and grit is needed but nothing has arrived from the DCC Snow Warden Scheme. Adrian Webster will attempt to keep the Parish Council grit bins filled with the stock he has to hand.<br>7.4) Adrian Webster will temporarily fill the holes in the Parish Council car park.  |

|   | <p>7.5) Mark Noble has had a response from the Peak Park tree inspectors, however many of the trees in the Dale have been already removed. Mark Noble would still want the tree inspectors to visit Eyam.</p> <p>7.6) The Parish Council is awaiting the invoice for the whacker plate.</p>   |  |                 |   |                 |        |   |  |                               |             |   |   |  |  |             |   |                      |        |  |  |  |  |  |  |
|---|---|--|-----------------|---|-----------------|--------|---|--|-------------------------------|-------------|---|---|--|--|-------------|---|----------------------|--------|--|--|--|--|--|--|
| <p>Agenda item 8</p>  | <p><b>Minutes of the meeting held 27<sup>th</sup> November 2017</b></p>   |  |                 |   |                 |        |   |  |                               |             |   |   |  |  |             |   |                      |        |  |  |  |  |  |  |
| <p>Minute<br/>18/12/17/08</p>   | <p>Minutes for the meetings held on 27<sup>th</sup> November 2017 were examined page by page and with minor amendments were unanimously agreed by the meeting. Proposed Councillor S Longden, seconded Councillor C Mason and signed off by the Chair, Councillor I. Jackson.</p>   |  |                 |   |                 |        |   |  |                               |             |   |   |  |  |             |   |                      |        |  |  |  |  |  |  |
| <p>Agenda item 9</p>  | <p><b>Planning</b></p>  |  |                 |   |                 |        |   |  |                               |             |   |   |  |  |             |   |                      |        |  |  |  |  |  |  |
| <p>Minute<br/>18/12/17/09</p>   | <p>9.1)<br/>New applications reviewed.</p> <table border="1" data-bbox="159 667 1514 1097"> <thead> <tr> <th>Planning Application Number (Peak Park)</th> <th>Address</th> <th>Description of Application</th> <th>Date Registered</th> <th>Result</th> </tr> </thead> <tbody> <tr> <td><a href="#">NP/DDD/1217/1237</a><br/><small>from Peak Park Website</small></td> <td><a href="#">South View The Square Eyam</a></td> <td>Single storey rear extension.</td> <td>04 Dec 2017</td> <td>no documents yet received by Parish Clerk</td> </tr> <tr> <td><a href="#">NP/DDD/1217/1255</a><br/><small>from Peak Park Website</small></td> <td><a href="#">1 The Gables The Nook Eyam</a></td> <td>Two storey side extension to existing semi-detached dwelling. New front porch. Internal alterations and external landscaping</td> <td>11 Dec 2017</td> <td>no documents yet received by Parish Clerk</td> </tr> </tbody> </table> <p>9.2) Planning decisions received: None</p> <table border="1" data-bbox="159 1198 1514 1406"> <thead> <tr> <th>Planning Application</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table> <p>9.3) Previous Planning Decisions. None discussed.</p> | Planning Application Number (Peak Park)  | Address         | Description of Application                | Date Registered | Result | <a href="#">NP/DDD/1217/1237</a><br><small>from Peak Park Website</small> | <a href="#">South View The Square Eyam</a> | Single storey rear extension. | 04 Dec 2017 | no documents yet received by Parish Clerk | <a href="#">NP/DDD/1217/1255</a><br><small>from Peak Park Website</small> | <a href="#">1 The Gables The Nook Eyam</a> | Two storey side extension to existing semi-detached dwelling. New front porch. Internal alterations and external landscaping | 11 Dec 2017 | no documents yet received by Parish Clerk | Planning Application | Status |  |  |  |  |  |  |
| Planning Application Number (Peak Park)                                   | Address   | Description of Application   | Date Registered | Result                                    |                 |        |   |  |                               |             |   |   |  |  |             |   |                      |        |  |  |  |  |  |  |
| <a href="#">NP/DDD/1217/1237</a><br><small>from Peak Park Website</small> | <a href="#">South View The Square Eyam</a>  | Single storey rear extension.  | 04 Dec 2017     | no documents yet received by Parish Clerk |                 |        |   |  |                               |             |   |   |  |  |             |   |                      |        |  |  |  |  |  |  |
| <a href="#">NP/DDD/1217/1255</a><br><small>from Peak Park Website</small> | <a href="#">1 The Gables The Nook Eyam</a>  | Two storey side extension to existing semi-detached dwelling. New front porch. Internal alterations and external landscaping | 11 Dec 2017     | no documents yet received by Parish Clerk |                 |        |   |  |                               |             |   |   |  |  |             |   |                      |        |  |  |  |  |  |  |
| Planning Application  | Status  |  |                 |   |                 |        |   |  |                               |             |   |   |  |  |             |   |                      |        |  |  |  |  |  |  |
|   |   |  |                 |   |                 |        |   |  |                               |             |   |   |  |  |             |   |                      |        |  |  |  |  |  |  |
|   |   |  |                 |   |                 |        |   |  |                               |             |   |   |  |  |             |   |                      |        |  |  |  |  |  |  |
|   |   |  |                 |   |                 |        |   |  |                               |             |   |   |  |  |             |   |                      |        |  |  |  |  |  |  |
| <p>Agenda item 10</p>   | <p><b>Policy and Procedures</b></p>   |  |                 |   |                 |        |   |  |                               |             |   |   |  |  |             |   |                      |        |  |  |  |  |  |  |
| <p>Minute<br/>18/12/17/10</p>   | <p>10.1) Councillors discussed the impact of the Parish Council's adoption of the Eyam public convenience block on the coming years precept requirements. The Chair proposed that Councillors consider the figures prepared by Councillor Karl Williams and meet again on the 15<sup>th</sup> January 2018 to formulate a response to Sandra Lamb at DDDC.</p> <p>10.2) Councillors noted that the changes to the audit procedures would require some revisions to the information published on the website and authorise the Clerk to make those revisions.</p>  |  |                 |   |                 |        |   |  |                               |             |   |   |  |  |             |   |                      |        |  |  |  |  |  |  |
| <p>Agenda item 11</p>   | <p><b>Chairman's announcements</b></p>  |  |                 |   |                 |        |   |  |                               |             |   |   |  |  |             |   |                      |        |  |  |  |  |  |  |
| <p>Minute<br/>18/12/17/11</p>   | <p>11.1) The Chair informed the meeting that he had been approached by a number of residents thanking the Parish Council for Adrian Webster's diligent work in clearing snow and gritting icy surfaces.</p> <p>11.2) The Chair wished to thank Robert and Nicky Wright for the village Christmas Tree and asked the</p>   |  |                 |   |                 |        |   |  |                               |             |   |   |  |  |             |   |                      |        |  |  |  |  |  |  |

|                       |  |
|-----------------------|--|
|                       | <p>Clerk to send a note of thanks.</p> <p>11.3) The Chair wished to thank Councillor Karl Williams for his professional work in preparing costings for the different options open to the Parish Council in managing the adoption of the Eyam public convenience block.</p>   |
| Agenda item 12        | <b>Updates from the Clerk</b>  |
| Minute<br>18/12/17/12 | <p>12.1) The Parish Council is still waiting for the final costs for the whacker plate.</p> <p>12.2) The Clerk reported that no precise usage figures for the Eyam public convenience block had been received.</p> <p>12.3) The memory stick containing all Eyam Parish Council's electronic records was handed to the Chair.</p> <p>12.4) There had been no response from the advertisements placed to recruit new Parish Councillors. The Clerk was instructed to make up posters advertising these vacancies.</p> <p>12.5) The meeting felt that membership of the Open Spaces Society was not relevant for the Parish Council.</p> <p>12.6) The meeting felt that subscription to the Public Sector Mapping Agreement was not relevant for the Parish Council.</p>   |
| Agenda item 13        | <b>Parish Management</b>   |
| Minute<br>18/12/17/13 | <p>13.1) The Parish Council are very grateful to all persons who assisted and contributed to the provision and erection of the village Christmas lights. The Chair proposed a vote of thanks to Mick Gosling, John Watson, Alan Sissons, Chris Mason, Ian Jackson, John Plant for their many hours of work arranging and setting up the lights.</p> <p>13.2) The Council conducted a review of Blachere Christmas Lights prices and found that the company had not increased their prices during the previous 12 months.</p> <p>13.3) The Parish Council confirmed their contribution to the improvement works on Cucklett Delf access.</p> <p>13.4) The Clerk is to arrange visits from contractors to quote for the work required in renovating the War Memorial.</p> <p>13.5) The Parish Council wish to defer to the next meeting any discussion of plans to improve parking in New Close.</p> <p>13.6) The Parish Council wish to defer to the next meeting discussions as to whether or not to make all or parts of Eyam subject to a Public Space Protection Order. This is because the use of CCTV to enforce Civic misdemeanour's (such as dog fouling) is subject to the new General Data Protection Regulations which come into effect May 25<sup>th</sup> 2018. The Parish Council needs more clarity on how these regulations will affect their legal position.</p> |
| Agenda item 14        | <b>Representation at other meetings</b>  |
| Minute<br>18/12/17/14 | 14.1) None planned   |
| Agenda item 15        | <b>Car Park CCTV</b>   |
| Minute<br>18/12/17/15 | <p>15.1) Councillor Mark Noble reports that he has the keys needed to fit the security box and fine tune the cameras to cover the MUGA.</p> <p>15.2) Due to possible issues with listed buildings discussions on CCTV coverage for the square will be deferred until Spring.</p> <p>15.3) It was resolved that in order to assist Mr Barry Lomas with provision of CCTV for the school, Councillor Mark Noble would put him in contact with Security Cameras Systems Limited.</p>  |

| Agenda item 16        | <b>HR matters</b>   |  |   |  |      |        |        |          |  |                                    |                                   |        |          |           |   |   |        |          |             |   |  |        |          |                         |                                 |        |        |          |            |   |                                   |        |          |                             |  |         |  |          |        |  |       |        |          |       |                     |           |  |  |  |              |                 |
|-----------------------|---|--|---|--|------|--------|--------|----------|--|------------------------------------|-----------------------------------|--------|----------|-----------|---|---|--------|----------|-------------|---|--|--------|----------|-------------------------|---------------------------------|--------|--------|----------|------------|---|-----------------------------------|--------|----------|-----------------------------|--|---------|--|----------|--------|--|-------|--------|----------|-------|---------------------|-----------|--|--|--|--------------|-----------------|
| Minute<br>18/12/17/16 | None.   |  |   |  |      |        |        |          |  |                                    |                                   |        |          |           |   |   |        |          |             |   |  |        |          |                         |                                 |        |        |          |            |   |                                   |        |          |                             |  |         |  |          |        |  |       |        |          |       |                     |           |  |  |  |              |                 |
| Agenda item 17        | <b>Finance</b>  |  |   |  |      |        |        |          |  |                                    |                                   |        |          |           |   |   |        |          |             |   |  |        |          |                         |                                 |        |        |          |            |   |                                   |        |          |                             |  |         |  |          |        |  |       |        |          |       |                     |           |  |  |  |              |                 |
| Minute<br>18/12/17/17 | <p>17.1) Recently received bank statements to the 30<sup>th</sup> November 2017 were made available to the meeting by the Clerk.</p> <p><b>Bank balances at : 30<sup>th</sup> November 2017:</b><br/>                     (i) Community Directplus Account balance <b>£2,500.00</b><br/>                     (ii) Business Select Instant Access balance <b>£39,149.82</b></p> <p>17.2) The following liabilities of the Parish Council were authorised for payment.<br/>                     Proposed Councillor Mark Noble, seconded Councillor John Plant</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Cheque No</th> <th style="text-align: left;">Date</th> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Item</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>501587</td> <td>18/12/17</td> <td>Wm Eyre &amp; Sons<br/>Invoice: 250834<br/>Invoice: 255287</td> <td>Gloves, tools, posts,<br/>postcrete</td> <td style="text-align: right;">£75.40<br/>£15.61<br/><b>£91.01</b></td> </tr> <tr> <td>501588</td> <td>18/12/17</td> <td>A Webster</td> <td>Handyman wages<br/>for December 2017<br/>less pension</td> <td style="text-align: right;">£375.00<br/><br/>-£3.00<br/><b>£372.00</b></td> </tr> <tr> <td>501589</td> <td>18/12/17</td> <td>S Mansfield</td> <td>Salary Dec 2017<br/>Allowance<br/>less pension<br/>less PAYE</td> <td style="text-align: right;">£297.70<br/>£18.00<br/>-£2.38<br/>-£32.40<br/><b>£280.92</b></td> </tr> <tr> <td>501590</td> <td>18/12/17</td> <td>HM Revenue &amp;<br/>Customs</td> <td>PAYE &amp; NI<br/>December liability</td> <td style="text-align: right;">£32.40</td> </tr> <tr> <td>501591</td> <td>18/12/17</td> <td>DM Payroll</td> <td>Invoice: 83.17/18<br/>Invoice: 152.17/18</td> <td style="text-align: right;">£48.00<br/>£48.00<br/><b>£96.00</b></td> </tr> <tr> <td>501592</td> <td>18/12/17</td> <td>Shed Grounds<br/>Maintenance</td> <td>Grass Mowing Contract<br/>No. 8&amp;9 of 12 for 2017-<br/>18</td> <td style="text-align: right;">£206.64</td> </tr> <tr> <td></td> <td>18/12/17</td> <td>Npower</td> <td></td> <td style="text-align: right;">£0.00</td> </tr> <tr> <td>501593</td> <td>18/12/17</td> <td>Woods</td> <td>Cucklett Delph work</td> <td style="text-align: right;">£2,278.86</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><b>£3357.83</b></td> </tr> </tbody> </table> <p>17.3) Review of banking arrangements.</p> <p>17.4) All accounts were agreed and unanimously approved. Proposed Councillor Mark Noble and seconded Councillor John Plant.</p> | Cheque No  | Date  | Payee  | Item | Amount | 501587 | 18/12/17 | Wm Eyre & Sons<br>Invoice: 250834<br>Invoice: 255287 | Gloves, tools, posts,<br>postcrete | £75.40<br>£15.61<br><b>£91.01</b> | 501588 | 18/12/17 | A Webster | Handyman wages<br>for December 2017<br>less pension | £375.00<br><br>-£3.00<br><b>£372.00</b> | 501589 | 18/12/17 | S Mansfield | Salary Dec 2017<br>Allowance<br>less pension<br>less PAYE | £297.70<br>£18.00<br>-£2.38<br>-£32.40<br><b>£280.92</b> | 501590 | 18/12/17 | HM Revenue &<br>Customs | PAYE & NI<br>December liability | £32.40 | 501591 | 18/12/17 | DM Payroll | Invoice: 83.17/18<br>Invoice: 152.17/18 | £48.00<br>£48.00<br><b>£96.00</b> | 501592 | 18/12/17 | Shed Grounds<br>Maintenance | Grass Mowing Contract<br>No. 8&9 of 12 for 2017-<br>18 | £206.64 |  | 18/12/17 | Npower |  | £0.00 | 501593 | 18/12/17 | Woods | Cucklett Delph work | £2,278.86 |  |  |  | <b>Total</b> | <b>£3357.83</b> |
| Cheque No             | Date  | Payee  | Item  | Amount   |      |        |        |          |  |                                    |                                   |        |          |           |   |   |        |          |             |   |  |        |          |                         |                                 |        |        |          |            |   |                                   |        |          |                             |  |         |  |          |        |  |       |        |          |       |                     |           |  |  |  |              |                 |
| 501587                | 18/12/17  | Wm Eyre & Sons<br>Invoice: 250834<br>Invoice: 255287 | Gloves, tools, posts,<br>postcrete                        | £75.40<br>£15.61<br><b>£91.01</b>                        |      |        |        |          |  |                                    |                                   |        |          |           |   |   |        |          |             |   |  |        |          |                         |                                 |        |        |          |            |   |                                   |        |          |                             |  |         |  |          |        |  |       |        |          |       |                     |           |  |  |  |              |                 |
| 501588                | 18/12/17  | A Webster  | Handyman wages<br>for December 2017<br>less pension       | £375.00<br><br>-£3.00<br><b>£372.00</b>                  |      |        |        |          |  |                                    |                                   |        |          |           |   |   |        |          |             |   |  |        |          |                         |                                 |        |        |          |            |   |                                   |        |          |                             |  |         |  |          |        |  |       |        |          |       |                     |           |  |  |  |              |                 |
| 501589                | 18/12/17  | S Mansfield  | Salary Dec 2017<br>Allowance<br>less pension<br>less PAYE | £297.70<br>£18.00<br>-£2.38<br>-£32.40<br><b>£280.92</b> |      |        |        |          |  |                                    |                                   |        |          |           |   |   |        |          |             |   |  |        |          |                         |                                 |        |        |          |            |   |                                   |        |          |                             |  |         |  |          |        |  |       |        |          |       |                     |           |  |  |  |              |                 |
| 501590                | 18/12/17  | HM Revenue &<br>Customs                              | PAYE & NI<br>December liability                           | £32.40   |      |        |        |          |  |                                    |                                   |        |          |           |   |   |        |          |             |   |  |        |          |                         |                                 |        |        |          |            |   |                                   |        |          |                             |  |         |  |          |        |  |       |        |          |       |                     |           |  |  |  |              |                 |
| 501591                | 18/12/17  | DM Payroll   | Invoice: 83.17/18<br>Invoice: 152.17/18                   | £48.00<br>£48.00<br><b>£96.00</b>                        |      |        |        |          |  |                                    |                                   |        |          |           |   |   |        |          |             |   |  |        |          |                         |                                 |        |        |          |            |   |                                   |        |          |                             |  |         |  |          |        |  |       |        |          |       |                     |           |  |  |  |              |                 |
| 501592                | 18/12/17  | Shed Grounds<br>Maintenance                          | Grass Mowing Contract<br>No. 8&9 of 12 for 2017-<br>18    | £206.64  |      |        |        |          |  |                                    |                                   |        |          |           |   |   |        |          |             |   |  |        |          |                         |                                 |        |        |          |            |   |                                   |        |          |                             |  |         |  |          |        |  |       |        |          |       |                     |           |  |  |  |              |                 |
|                       | 18/12/17  | Npower   |   | £0.00  |      |        |        |          |  |                                    |                                   |        |          |           |   |   |        |          |             |   |  |        |          |                         |                                 |        |        |          |            |   |                                   |        |          |                             |  |         |  |          |        |  |       |        |          |       |                     |           |  |  |  |              |                 |
| 501593                | 18/12/17  | Woods  | Cucklett Delph work                                       | £2,278.86  |      |        |        |          |  |                                    |                                   |        |          |           |   |   |        |          |             |   |  |        |          |                         |                                 |        |        |          |            |   |                                   |        |          |                             |  |         |  |          |        |  |       |        |          |       |                     |           |  |  |  |              |                 |
|                       |   |  | <b>Total</b>  | <b>£3357.83</b>  |      |        |        |          |  |                                    |                                   |        |          |           |   |   |        |          |             |   |  |        |          |                         |                                 |        |        |          |            |   |                                   |        |          |                             |  |         |  |          |        |  |       |        |          |       |                     |           |  |  |  |              |                 |
| Agenda item 18        | <b>Date and time of next meeting</b>  |  |   |  |      |        |        |          |  |                                    |                                   |        |          |           |   |   |        |          |             |   |  |        |          |                         |                                 |        |        |          |            |   |                                   |        |          |                             |  |         |  |          |        |  |       |        |          |       |                     |           |  |  |  |              |                 |
| Minute<br>18/12/17/18 | <p>Next meeting date and time was agreed as:<br/> <b>Jan 29<sup>th</sup> 2018 at 7.15 pm</b> in the Mechanics Institute</p> <p>The meeting dates for each month of 2018 are Jan 29<sup>th</sup>, Feb 26<sup>th</sup>, March 26<sup>th</sup>, April 23<sup>rd</sup>, May 21<sup>st</sup>, Jun 25<sup>th</sup>, July 23<sup>rd</sup>, August no meeting, Sept 24<sup>th</sup>, Oct 22<sup>nd</sup>, Nov 26<sup>th</sup>, Dec 17<sup>th</sup></p>  |  |   |  |      |        |        |          |  |                                    |                                   |        |          |           |   |   |        |          |             |   |  |        |          |                         |                                 |        |        |          |            |   |                                   |        |          |                             |  |         |  |          |        |  |       |        |          |       |                     |           |  |  |  |              |                 |

These minutes are draft until reviewed & approved by the Parish Councillors.

|                       |   |
|-----------------------|---|
|                       | The meeting was closed at 21.45 hours.      |
| Agenda item 19        | <b>Confidential information</b>             |
| Minute<br>18/12/17/19 | None.                                       |
|                       | <b>A.O.B. for inclusion in next agenda.</b> |
|                       | None discussed                              |