

## Eyam Parish Council

Minutes of the Parish Council Meeting held Monday 27<sup>th</sup> November 2017

Agenda item 1	<b>Attendance Register, Public Attendees, Apologies</b>
<b>Minute</b> 27/11/17/01	1.1) Present: Parish Councillors. Chris Mason (Acting Chair), Mark Noble, Sue Longden, Karl Williams and John Plant. S Mansfield (Clerk of Eyam Parish Council); Village Handyman Adrian Webster, 1.2) Councillors Judith Twigg and Jean Monks had sent apologies. Parish Councillors Ian Jackson and Richard Fairey had sent apologies.
Agenda item 2	<b>Variation of Order of Business</b>
<b>Minute</b> 27/11/17/02	None requested.
Agenda item 3	<b>Declarations of Member's Interests</b>
<b>Minute</b> 27/11/17/03	Councillor John Plant declared a commercial interest in any business arising during the meeting relating to Bakewell and Eyam Community Transport.
Agenda item 4	<b>Declarations of Pecuniary Interests</b>
<b>Minute</b> 27/11/17/04	None.
Agenda item 5	<b>Determination of Confidential Items</b>
<b>Minute</b> 27/11/17/05	No confidential items were identified.
Agenda item 6	<b>Public speaking</b>
<b>Minute</b> 27/11/17/06	None.
Agenda item 7	<b>Managed Works</b>
<b>Minute</b> 27/11/17/07	<b>Highways and defects:</b> 7.1) The Clerk was requested to report on the Derbyshire County Council Highways website the following: 7.1.1) Potholes in the area between Derwent house in Church Road to the The Square. 7.1.2) Sinking Gulley in Church Road. <b>Handyman's Report:</b> 7.2) All Parish works were up to date. 7.3) A 22 inch mower has been obtained by the Handyman at no charge to the Parish Council. This machine is suitable for keeping the grassed areas in the Parish trimmed. 7.4) Councillor Plant recommends that the Clerk obtain the purchase specification from Councillor Jackson and places a purchase order with Screwfix (which was identified at a previous meeting as best value supplier) for the new whacker plate (Evolution brand with Honda engine) needed for the Car Park. 7.5) Councillor Mason requests that the woodwork in the Market Hall be painted. 7.6) The recent WM Eyre invoice number 250834 was checked and confirmed as correct by Mr Webster.

Agenda item 8	<b>Minutes of the meeting held 30<sup>th</sup> October 2017</b>																							
Minute 27/11/17/08	Minutes for the meetings held on 30 <sup>th</sup> October 2017 were examined page by page and with minor amendments were unanimously agreed by the meeting. Proposed Councillor K. Williams, seconded Councillor M. Noble and signed off by the Acting Chair, Councillor C. Mason.																							
Agenda item 9	<b>Planning</b>																							
Minute 27/11/17/09	<p>9.1) New applications reviewed.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Planning Application Number (Peak Park)</th> <th style="width: 25%;">Address</th> <th style="width: 25%;">Description of Application</th> <th style="width: 15%;">Date Registered</th> <th style="width: 10%;">Result</th> </tr> </thead> <tbody> <tr> <td><a href="#">NP/DDD/1117/1149</a></td> <td><a href="#">Ferndale Riley Back Lane Eyam</a></td> <td>Single storey front and rear extensions including new site access.</td> <td>06 Nov 2017</td> <td>No objections</td> </tr> <tr> <td><a href="#">NP/DDD/1117/1153</a></td> <td><a href="#">Church View Church Street Eyam</a></td> <td>Listed Building consent - Internal alterations to a Listed Building</td> <td>06 Nov 2017</td> <td>No objections</td> </tr> </tbody> </table> <p>9.2) Planning decisions received</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;">Planning Application</th> <th style="width: 20%;">Status</th> </tr> </thead> <tbody> <tr> <td><a href="#">NP/DDD/0917/0962 Delf View Church Street Eyam</a> Listed Building consent - Minor alterations and refurbishment to the interiors and facades 22 Sep 2017</td> <td>Granted</td> </tr> <tr> <td><a href="#">NP/DDD/0817/0879 Fairview Farm Tideswell Lane Eyam</a> Proposed rear extension. 23 Aug 2017</td> <td>Granted</td> </tr> <tr> <td><a href="#">NP/DDD/0917/0986 Hollins House Dunlow Lane Eyam</a> Two storey side and rear extension 21 Sep 2017</td> <td>Granted</td> </tr> </tbody> </table> <p>9.3) Previous Planning Decisions. None discussed.</p>	Planning Application Number (Peak Park)	Address	Description of Application	Date Registered	Result	<a href="#">NP/DDD/1117/1149</a>	<a href="#">Ferndale Riley Back Lane Eyam</a>	Single storey front and rear extensions including new site access.	06 Nov 2017	No objections	<a href="#">NP/DDD/1117/1153</a>	<a href="#">Church View Church Street Eyam</a>	Listed Building consent - Internal alterations to a Listed Building	06 Nov 2017	No objections	Planning Application	Status	<a href="#">NP/DDD/0917/0962 Delf View Church Street Eyam</a> Listed Building consent - Minor alterations and refurbishment to the interiors and facades 22 Sep 2017	Granted	<a href="#">NP/DDD/0817/0879 Fairview Farm Tideswell Lane Eyam</a> Proposed rear extension. 23 Aug 2017	Granted	<a href="#">NP/DDD/0917/0986 Hollins House Dunlow Lane Eyam</a> Two storey side and rear extension 21 Sep 2017	Granted
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Agenda item 10	<b>Policy and Procedures</b>																							
Minute 27/11/17/10	<p>10.1) The Clerk requested that Councillors identify projects, costs and cost savings to be included in the forthcoming budget planning meetings. Councillors identified the following items for inclusion in the discussions:</p> <p>10.1.1) Improvements to parking at New Close.</p> <p>10.1.2) Further CCTV installations.</p> <p>10.1.3) Cost savings and improvements to the appearance of the village were expected from bringing the grass mowing work into the direct control of the Parish Council. An increase in the budget for the Village Handyman's remuneration and removal of the Grass mowing contract costs were expected.</p> <p>10.1.4) Eyam Parish Council intend to assist Eyam Sports Association in finding the funding necessary for the provision of a Sports Pavilion but the costs for the pavilion cannot be included in the budgets from the precept.</p> <p>10.1.5) In view of the fact that auditing costs increase for Parish Councils with a precept or income exceeding £25k, Councillors suggested that the financial plans for expenditure during 2018/19 should</p>																							

	be less than this sum.
Agenda item 11	<b>Chairman's announcements</b>
Minute 27/11/17/11	11.1) The Chair of the Parish Council had sent a communication via the Vice Chair that the Public Works Loan Rebate for the previous 12 months was £3,426.22 and this amount had been credited to the current account.
Agenda item 12	<b>Updates from the Clerk</b>
Minute 27/11/17/12	<p>12.1) Councillor Mark Noble offered to assist in obtaining the whacker plate from Screwfix and will liaise with Mr Webster (who had previously left the meeting).</p> <p>12.2) At the time of the meeting there had been no formal response from DDDC regarding the usage statistics or plans regarding the Hawkhill Road Public Conveniences. Councillor Plant noted that there had been a clarification (via a test case with Falmouth Council) that business rates were now differently managed for Public Conveniences and supposed DDDC were taking these new facts into account before replying to Eyam Parish Council. Councillor Plant read out DALC circular 14 stating no rates are payable if owned by a parish council.</p> <p>12.3) The Clerk and Councillor Longden had studied the latest communications from the new Local Government Audit Authorities and informed the meeting of their concerns about lack of clarity for audit requirements and surprisingly high ad-hoc charges that could be unilaterally imposed by the auditing accountants. Councillor John Plant, who had recently attended a NALC conference agreed that many Local Councils were expressing great concern on this subject. Councillor Longden had previously requested that the Clerk ask advice from our Internal Auditor who had responded offering help but wanting specific topics to discuss. The meeting concluded that more information was needed and that the Clerk should closely monitor these new audit requirements as information becomes available. Parish Councillors wondered whether the option to opt-out of the government audit scheme should be considered. The Clerk felt that staying with the majority of Parish Councils who had opted in was his preferred option because if any adverse costs were imposed on Parishes causing disputes to develop, then a larger group ought to have better legal bargaining position than one council alone.</p> <p>12.4) There were still no applicants for the two vacancies for Parish Councillors despite advertisements in the Village newsletter. Parish Councillors will ask persons they consider to be suitable if they would be interested in becoming Councillors.</p> <p>12.5) Read out letter received from Eyam primary school and resolved to advise them to apply for grant from DDDC and DCC.</p> <p>12.6) Read out letter received with comments on historical cottages which will be passed to landlord.</p>
Agenda item 13	<b>Parish Management</b>
Minute 27/11/17/13	<p>13.1) The Christmas lights have been erected in the Village by residents and Parish Councillors.</p> <p>13.2) The work to improve access to Cucklett Delf has been completed and Parish Councillors reported that the work had been done to a high standard.</p> <p>13.3) The Clerk is contacting companies capable of performing renovation works on the War Memorial for quotations. It is not expected that the work can go ahead until the weather improves in spring 2018.</p> <p>13.4) The different approaches to improving parking in New Close were discussed in detail by Parish Councillors. It was resolved that a delegation of Parish Councillors would arrange discussions with Mr John Harwood and the New Close Residents Association to work out the best plan to move forward.</p>
Agenda item 14	<b>Representation at other meetings</b>
Minute 27/11/17/14	14.1) None planned

Agenda item 15	<b>Car Park CCTV</b>																																																																																
<b>Minute</b> 27/11/17/15	<p>15.1) Coverage for the MUGA. Councillor Mark Noble has spent some time working with the Police examining footage from the CCTV to help with reported crimes. Councillor John Plant will contact Eyam Sports Association to obtain a key for use by authorised persons wishing to examine the CCTV recordings.</p> <p>15.2) CCTV coverage for The Square was again discussed. It was noted that Mr Edgar Wagner had kindly offered the use of his property as a siting point for the Parish Council CCTV equipment.</p>																																																																																
Agenda item 16	<b>HR matters</b>																																																																																
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Agenda item 17	<b>Finance</b>																																																																																
<b>Minute</b> 27/11/17/17	<p>17.1) Recently received bank statements to the 31st October 2017 were made available to the meeting by the Clerk.</p> <p><b>Bank balances at : 31st October 2017:</b>                      (i) Community Directplus Account balance <b>£2500.00</b>                      (ii) Business Select Instant Access balance <b>£37,273.76</b></p> <p>17.2) The following liabilities of the Parish Council were authorised for payment.                      Proposed Councillor Chris Mason, seconded Councillor Karl Williams</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="text-align: left;">Cheque No</th> <th style="text-align: left;">Date</th> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Item</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>501571</td> <td>27/11/17</td> <td>Wm Eyre &amp; Sons</td> <td>Sundries invoice no. 242532</td> <td style="text-align: right;">£5.40</td> </tr> <tr> <td>501581</td> <td>27/11/17</td> <td>Npower</td> <td></td> <td style="text-align: right;">£22.63</td> </tr> <tr> <td>501582</td> <td>27/11/17</td> <td>A Webster</td> <td>Handyman wages plus holiday pay for November 2017</td> <td style="text-align: right;">£375.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>mileage</td> <td style="text-align: right;">£3.60</td> </tr> <tr> <td></td> <td></td> <td></td> <td>less pension</td> <td style="text-align: right;">-£3.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><b>£375.60</b></td> </tr> <tr> <td>501583</td> <td>27/11/17</td> <td>S Mansfield</td> <td>Salary Nov 2017</td> <td style="text-align: right;">£297.70</td> </tr> <tr> <td></td> <td></td> <td></td> <td>Allowance</td> <td style="text-align: right;">£18.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>less pension</td> <td style="text-align: right;">-£2.38</td> </tr> <tr> <td></td> <td></td> <td></td> <td>less PAYE</td> <td style="text-align: right;">-£32.40</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><b>£280.92</b></td> </tr> <tr> <td>501584</td> <td>27/11/17</td> <td>HM Revenue &amp; Customs</td> <td>PAYE &amp; NI November liability</td> <td style="text-align: right;">£32.40</td> </tr> <tr> <td>501585</td> <td>27/11/17</td> <td>Blachere Lighting</td> <td>Christmas lights for The Square</td> <td style="text-align: right;">£833.40</td> </tr> <tr> <td>501586</td> <td>27/11/17</td> <td>Shed Grounds Maintenance</td> <td>Grass Mowing Contract No. 7 of 12 for 2017-18</td> <td style="text-align: right;">£103.32</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><b>£1653.67</b></td> </tr> </tbody> </table> <p>17.3) Review of banking arrangements.</p> <p>17.4) All accounts were agreed and unanimously approved. Proposed Councillor Chris Mason and seconded Councillor Karl Williams.</p>	Cheque No	Date	Payee	Item	Amount	501571	27/11/17	Wm Eyre & Sons	Sundries invoice no. 242532	£5.40	501581	27/11/17	Npower		£22.63	501582	27/11/17	A Webster	Handyman wages plus holiday pay for November 2017	£375.00				mileage	£3.60				less pension	-£3.00				<b>Total</b>	<b>£375.60</b>	501583	27/11/17	S Mansfield	Salary Nov 2017	£297.70				Allowance	£18.00				less pension	-£2.38				less PAYE	-£32.40				<b>Total</b>	<b>£280.92</b>	501584	27/11/17	HM Revenue & Customs	PAYE & NI November liability	£32.40	501585	27/11/17	Blachere Lighting	Christmas lights for The Square	£833.40	501586	27/11/17	Shed Grounds Maintenance	Grass Mowing Contract No. 7 of 12 for 2017-18	£103.32				<b>Total</b>	<b>£1653.67</b>
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These minutes are draft until reviewed & approved by the Parish Councillors.

Agenda item 18	<b>Date and time of next meeting</b>
<b>Minute</b> 27/11/17/18	Next meeting date and time was agreed as: <b><u>Dec 18th at 7.15 pm</u></b> in the Mechanics Institute The meeting dates for each month of 2018 are to be established at the next meeting. The meeting was closed at 21:50 hours.
Agenda item 19	<b>Confidential information</b>
<b>Minute</b> 27/11/17/19	None.
	<b>A.O.B. for inclusion in next agenda.</b>
	None discussed