

## Eyam Parish Council

Minutes of the Parish Council Meeting held Monday 30<sup>th</sup> October 2017

Agenda item 1	<b>Attendance Register, Public Attendees, Apologies</b>
<b>Minute</b> 30/10/17/01	<p>1.1) Present: Parish Councillors. Ian Jackson (Chair), Chris Mason (Vice Chair), Mark Noble, Sue Longden, Karl Williams and Richard Fairey S Mansfield (Clerk of Eyam Parish Council); Village Handyman Adrian Webster,</p> <p>1.2) Derbyshire County Councillor Judith Twigg, and three members of the public representing Eyam Sports Association.</p> <p>1.3) Parish Councillor John Plant had sent apologies prior to the meeting as he was attending a National Association of Local Councils meeting.</p> <p>1.4) District Councillor Jean Monks had sent apologies but also some notes for the Parish Council to hear.</p>
Agenda item 2	<b>Variation of Order of Business</b>
<b>Minute</b> 30/10/17/02	None requested.
Agenda item 3	<b>Declarations of Member's Interests</b>
<b>Minute</b> 30/10/17/03	Chris Mason declared a commercial interest in the planning application for Delf View, Church Street, Eyam
Agenda item 4	<b>Declarations of Pecuniary Interests</b>
<b>Minute</b> 30/10/17/04	None.
Agenda item 5	<b>Determination of Confidential Items</b>
<b>Minute</b> 30/10/17/05	No confidential items were identified.
Agenda item 6	<b>Public speaking</b>
<b>Minute</b> 30/10/17/06	<p>6.1) The representatives from Eyam Sports association (ESA) explained the need for a new Sports Pavilion and wanted to understand the position of the Parish Council on assisting with the provision of funds for this project, especially the allocation of monies taken from car parking on the Parish Car park. Parish Councillors, whilst in full agreement with ESA on the need for and the benefits of having a new pavilion, made the following observations to ESA;</p> <p>6.2) The creation of the Parish Council car park was funded by a loan from the Public Works Loan Board which is approximately half way through being repaid.</p> <p>6.3) The purpose behind providing a "free with voluntary donations" parking facility was to prevent the village being clogged with visitors cars making it difficult or impossible for residents and their own visitors to find a place for their own cars. This purpose was achieved and the Parish Council would not want to do anything to downgrade this success, such as imposing a mandatory car parking charge.</p> <p>6.4) ESA and the Parish Council agreed to keep thinking of the best way forward to find the funding for a pavilion.</p>

Agenda item 7	<b>Managed Works</b>																								
Minute 30/10/17/07	<p><b>Highways and defects:</b></p> <p>7.1) The following items were reported to County Councillor Judith Twigg</p> <p>7.1.1) Sheep Roast – Litter bin had been removed but Parish Councillors felt that this was still needed along with the one that used to be sited near the old Purseglove’s butchers shop.</p> <p>7.1.2) The litter bin at the Hillock had been re-sited to the Parish Council car park.</p> <p><b>Handyman’s Report</b></p> <p>7.2) All parish works were up to date. The grit bins have been filled up.</p> <p>7.3) New equipment is being ordered and invoices will be available at the next meeting.</p>																								
Agenda item 8	<b>Minutes of the meeting held 25<sup>th</sup> September 2017</b>																								
Minute 30/10/17/08	<p>Minutes for the meetings held on 25<sup>th</sup> September 2017 were examined page by page and with minor amendments were unanimously agreed by the meeting. Proposed Councillor C. Mason, seconded Councillor S. Longden and signed off by the Chair.</p> <p>Amendments requested; Add May Cottage - permission granted- to the list of Planning Decisions received.</p>																								
Agenda item 9	<b>Planning</b>																								
Minute 30/10/17/09	<p>9.1)</p> <p>New applications reviewed.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Planning Application Number (Peak Park)</th> <th style="width: 25%;">Address</th> <th style="width: 25%;">Description of Application</th> <th style="width: 15%;">Date Registered</th> <th style="width: 10%;">Result</th> </tr> </thead> <tbody> <tr> <td><a href="#">NP/DIS/0917/1005</a></td> <td><a href="#">The Bungalow High Cliffe Eyam</a></td> <td>Discharge of condition 6 on NP/DDD/1115/1066</td> <td>27 Sep 2017</td> <td>Not seen</td> </tr> <tr> <td><a href="#">NP/DDD/0917/0962</a></td> <td><a href="#">Delf View Church Street Eyam</a></td> <td>Listed Building consent - Minor alterations and refurbishment to the interiors and facades</td> <td>22 Sep 2017</td> <td>No objections</td> </tr> <tr> <td><a href="#">NP/DDD/0917/0986</a></td> <td><a href="#">Hollins House Dunlow Lane Eyam</a></td> <td>Two storey side and rear extension</td> <td>21 Sep 2017</td> <td>No objections</td> </tr> </tbody> </table> <p>9.2) Planning decisions received</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;">Planning Application</th> <th style="width: 20%;">Status</th> </tr> </thead> <tbody> <tr> <td>None</td> <td></td> </tr> </tbody> </table> <p>9.3) Previous Planning Decisions. None discussed</p>	Planning Application Number (Peak Park)	Address	Description of Application	Date Registered	Result	<a href="#">NP/DIS/0917/1005</a>	<a href="#">The Bungalow High Cliffe Eyam</a>	Discharge of condition 6 on NP/DDD/1115/1066	27 Sep 2017	Not seen	<a href="#">NP/DDD/0917/0962</a>	<a href="#">Delf View Church Street Eyam</a>	Listed Building consent - Minor alterations and refurbishment to the interiors and facades	22 Sep 2017	No objections	<a href="#">NP/DDD/0917/0986</a>	<a href="#">Hollins House Dunlow Lane Eyam</a>	Two storey side and rear extension	21 Sep 2017	No objections	Planning Application	Status	None	
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Agenda item 10	<b>Policy and Procedures</b>																								
Minute 30/10/17/10	<p>10.1) The accounts, as a full general ledger report, for the first six months of the current financial year had been provided as an addendum to the agenda of this meeting. All Parish Councillors were able to review this document and confirmed that they had read and understood. It was resolved that the Clerk should provide new account headings for Bank Charges and Employee Pensions Contributions</p>																								
Agenda item 11	<b>Chairman's announcements</b>																								
Minute 30/10/17/11	<p>11.1) Parent, Teachers &amp; Friends Association request for use of car park+ – OK</p> <p>11.2) Orienteering by Derwent Valley group – OK</p> <p>11.3) A note from Mr Wright regarding the division of Wood's invoice for work at Cucklett Delph was</p>																								

	<p>read out and the meeting agreed that the proposed division of costs (50%/50%) was correct and accepted by the Parish Council.</p> <p>11.4) Jean Monks communication was read out by the Chair and Parish Councillors noted the contents.</p>
Agenda item 12	<b>Updates from the Clerk</b>
Minute 30/10/17/12	<p>12.1) The new maintenance equipment for the village handyman is being procured at the best value for the parish.</p> <p>12.2) Some unconfirmed figures for the usage of the DDDC managed public conveniences had been obtained by the Clerk in a telephone conversation but Parish Councillors would await figures confirmed in writing before discussing this matter further.</p> <p>12.3) Recruitment of replacement Parish Councillors was progressing only slowly but advertisements were being placed where appropriate.</p>
Agenda item 13	<b>Parish Management</b>
Minute 30/10/17/13	<p>13.1) Christmas Lights now ordered and delivery received.</p> <p>13.2) The Parish Council has referred the individual members of the public who have asked questions about usage of Nicker Lane to the appropriate authority. This matter is now closed for further discussion by the Parish Council.</p> <p>13.3) The Parish Council intention to provide a contribution to the Cucklett Delph improvement scheme has been communicated to Mr Wright who is now managing the works in progress.</p> <p>13.4) Church has now given permission for work to proceed so Clerk to obtain quotes for War Memorial renovation.</p> <p>13.5) The grass mowing contract placed with an outside contractor continues to be problematic and alternatives were discussed in detail. The Chair proposed that the Parish Councils village handyman be requested to take over this extra work and that the contract with the current contractors be terminated at the end of this season. Parish Councillors were in unanimous agreement with this proposal. Council K. Williams would draft a letter of termination to be sent by the Clerk to the contractors. The Clerk to agree with the contractors a final invoice settlement and report back to the Parish Councillors.</p>
Agenda item 14	<b>Representation at Peak Park and DDDC meetings</b>
Minute 30/10/17/14	<p>14.1) Councillor John plant is at NALC meeting today.</p> <p>14.2) No other attendances are planned at present.</p>
Agenda item 15	<b>Car Park CCTV</b>
Minute 30/10/17/15	<p>15.1) CCTV coverage for the MUGA. Discussions with all parties and testing by Councillor Mark Noble are progressing well.</p> <p>15.2) Coverage for The Square; A quotation for £1897.00 plus VAT has been received. Councillors are considering the best position for the equipment and discussing access to a power supply with residents.</p>
Agenda item 16	<b>HR matters</b>
Minute 30/10/17/16	<p>16.1) The current system of payment for the village handyman was confirmed as the best way to proceed for the future.</p>

Agenda item 17	<b>Finance</b>

**Minute 30/10/17/17** 17.1) Recently received bank statements to the 30th September 2017 were made available to the meeting by the Clerk.

**Actual Bank balances at : 30<sup>th</sup> September 2017:**

(i) Community Directplus Account balance **£2500.00**

(ii) Business Select Instant Access balance **£38120.25**

(In response to a question from a Parish Councillor as to why this balance was slightly different from the balance at the previous reporting meeting it was noted that this balance included a share dividend received from Compushare of £1.54 on the 27<sup>th</sup> September)

**Calculated Bank balances at date of meeting:**

(iii) Community Directplus Account balance **£2500.00**

(iv) Business Select Instant Access Account, with cheques issued since July 2017 meeting assumed cleared, and credits added now stands at **£37,296.83**

17.2) The following liabilities of the Parish Council were authorised for payment.

Proposed Councillor Chris Mason, seconded Councillor Karl Williams

Cheque No	Date	Payee	Item	Amount
501570	25/09/17	Shed Grounds Maintenance	Grass Mowing Contract 5 of 12 for 2017-18	£103.32
501573	30/10/17	A Webster	Handyman wages for September 2017 less pension	£415.00 -£3.32
			<b>Total</b>	<b>£411.68</b>
501574	30/10/17	A Webster	Handyman wages for October 2017 Mileage Expenses less pension	£275.00 £10.80 £5.00 -£2.20
			<b>Total</b>	<b>£288.60</b>
501575	31/10/17	S Mansfield	Salary Sept 2017 Allowance less pension less PAYE	£297.70 £18.00 -£2.38 -£147.66
			<b>Total</b>	<b>£165.66</b>
501576	31/10/17	S Mansfield	Salary Oct 2017 Allowance less pension plus PAYE refund	£297.70 £18.00 -£2.38 £16.66
			<b>Total</b>	<b>£329.98</b>
501577	31/10/17	HM Revenue & Customs	PAYE & NI September liability less October refund	£131.00
501578	31/10/17	CCTV Central – Mark Noble expenses	Lockable CCTV enclosures x 2	£147.60

These minutes are draft until reviewed & approved by the Parish Councillors.

501579	31/10/17	Shed Grounds Maintenance	Grass Mowing Contract No. 6 of 12 for 2017-18	£103.32
501580	30/10/17	Royal British Legion	Wreath donation	£75.00
			<b>Total</b>	<b>£1756.16</b>

17.3) Review of banking arrangements. Councillors discussed recent correspondence from the Parish Council bankers.

17.4) The Clerk was requested to make a half yearly claim for the Parish Council's current VAT refund.

All accounts were agreed and unanimously approved. Proposed Councillor Chris Mason and seconded Councillor Karl Williams.

Agenda item 18 **Date and time of next meeting**

**Minute 30/10/17/18** Next meeting date and time was agreed as:  
**Nov 27th at 7.15 pm** in the Mechanics Institute  
 No alteration to the meeting dates for each month of 2017 was requested and stand as  
**Dec 18th.**  
 The meeting was closed at 21:40 hours.

Agenda item 19 **Confidential information**

**Minute 30/10/17/19** None.

**A.O.B. for inclusion in next agenda.**

None discussed