

Eyam Parish Council

Minutes of the Parish Council Meeting held Monday 26th March 2018

Agenda item 1	Attendance Register, Public Attendees, Apologies
Minute 26/03/18/01	<p>1.1) Present: Parish Councillors. Ian Jackson (Chair), Chris Mason, Mark Noble, Sue Longden, Karl Williams, John Plant and District Councillor Jean Monks. Applicant for Parish Councillor post, Leslie Spittle.</p> <p>S Mansfield (Clerk of Eyam Parish Council); Village Handyman Adrian Webster,</p> <p>1.2) Councillors Judith Twigg had sent apologies. Parish Councillor Richard Fairey had sent apologies.</p>
Agenda item 2	Variation of Order of Business
Minute 26/03/18/02	<p>The Clerk requested of the Chair that discussions relating to the Village Handyman's Holiday and Pension be brought forward from item 16 to item 7 to resolve and agree these matters whilst Adrian Webster is present in the meeting. Proposed Cllr Sue Longden and seconded Cllr Chris Mason – unanimously agreed by the meeting and approved by the Chair.</p>
Agenda item 3	Declarations of Member's Interests
Minute 26/03/18/03	<p>Councillor John Plant declared a commercial interest in any business arising during the meeting relating to Bakewell and Eyam Community Transport.</p>
Agenda item 4	Declarations of Pecuniary Interests
Minute 26/03/18/04	<p>None.</p>
Agenda item 5	Determination of Confidential Items
Minute 26/03/18/05	<p>None.</p>
Agenda item 6	Public speaking
Minute 26/03/18/06	<p>Eyam Parish Council had advertised the vacancy for another Parish Councillor to join them and had received an application from Leslie Spittle. Councillors discussed the work of a Parish Councillor with the applicant and then asked him to step out of the meeting whilst a vote was taken. Leslie Spittle's co-option onto the Parish Council was proposed by Cllr Chris Mason and seconded by Cllr John Plant. A vote was taken which was unanimously in favour of immediate co-option. Mr Spittle was asked to return to the meeting and welcomed on to the Parish Council. It was noted that Councillor Spittle could take part in the meeting but could not vote until the necessary paperwork had been submitted to the DDDC electoral officer.</p>
Agenda item 7	Managed Works
Minute 26/03/18/07	<p>Highways and defects:</p> <p>7.1) The Clerk was requested to report potholes on the Derbyshire County Council Highways website at the following locations:</p> <p>7.1.1) From The Square, past the shop and Glebe park where old excavation refills are breaking up</p> <p>7.1.2) Outside the School and Doctor's Surgery</p> <p>7.1.3) At the Junction of Little Dale and the B6521</p> <p>7.1.4) Outside the Post Office</p> <p>7.1.5) Outside Villa Rock on Tideswell Lane</p>

	<p>7.2) It was noted that the repairs to the road surface at the bottom of The Dale had been completed.</p> <p>Handyman's Report:</p> <p>7.3) All Parish works were up to date, including the cleaning of the bus shelters, Market Hall and road signs.</p> <p>7.4) Grit had now been delivered. The Handyman will send a list of grit bins to be filled in future when required.</p> <p>7.5) The Parish Council discussed the provision of safety clothing for the Village Handyman. The Chair proposed and Cllr Karl Williams seconded that safety clothing should be procured from WM. Eyre and Sons. The proposal was unanimously agreed by the meeting.</p> <p>7.6) There are potholes forming on the Parish Council free car park. After a discussion of the most economical and expedient way to have these repaired it was proposed by Cllr Sue Longden that Cllr Chris Mason employs a contractor with a digger and it was further proposed by Cllr John Plant that Cllr Chris Mason orders one tone of "20mm to dust" stone before Easter. Cllr Karl Williams seconded both proposals and it was unanimously agreed to go ahead immediately with this repair work.</p> <p>7.7) HR matters discussed here are recorded under minute 16.1 and 16.3</p>																				
Agenda item 8	Minutes of the meeting held 29th January 2018																				
Minute 26/03/18/08	Minutes for the meetings held on 29 th January 2018 were examined page by page and were unanimously agreed by the meeting. Proposed Cllr John Plant, seconded Cllr Chris Mason and signed off by the Chair, Councillor I. Jackson.																				
Agenda item 9	Matters arising																				
Minute 26/03/18/09	All items raised here were already on the agenda for discussion																				
Agenda item 10	Planning																				
Minute 26/03/18/10	<p>10.1)</p> <p>New applications reviewed.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Planning Application Number (Peak Park)</th> <th style="text-align: left;">Address</th> <th style="text-align: left;">Description of Application</th> <th style="text-align: left;">Result</th> </tr> </thead> <tbody> <tr> <td>NP/DDD/0318/0173</td> <td>The Smithy Main Road Eyam</td> <td>Change of use of barn to rehabilitation centre.</td> <td>For circulation to members</td> </tr> <tr> <td>NP/DDD/0218/0105</td> <td>Fairview Tideswell Lane Eyam</td> <td>Proposed extension of dwelling.</td> <td>No objections</td> </tr> <tr> <td>NP/DDD/0118/0055</td> <td>Bramblegate Tideswell Lane Eyam</td> <td>Demolition of existing flat roof extension to be replaced with two storey side extension</td> <td>No objections</td> </tr> <tr> <td>NP/DDD/0118/0066</td> <td>Clematis Cottage Riley Back Lane Eyam</td> <td>Proposed two storey extension to dwelling.</td> <td>No objections but window unnecessary</td> </tr> </tbody> </table> <p>10.2) Planning decisions received: NP/DDD/1217/1312 27 Glebe Park extend the existing single storey offshoot to the kitchen - granted 1 The Gables - withdrawn</p> <p>10.3) Previous Planning Decisions:</p>	Planning Application Number (Peak Park)	Address	Description of Application	Result	NP/DDD/0318/0173	The Smithy Main Road Eyam	Change of use of barn to rehabilitation centre.	For circulation to members	NP/DDD/0218/0105	Fairview Tideswell Lane Eyam	Proposed extension of dwelling.	No objections	NP/DDD/0118/0055	Bramblegate Tideswell Lane Eyam	Demolition of existing flat roof extension to be replaced with two storey side extension	No objections	NP/DDD/0118/0066	Clematis Cottage Riley Back Lane Eyam	Proposed two storey extension to dwelling.	No objections but window unnecessary
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Agenda item 11	Policy and Procedures																				
Minute 26/03/18/11	11.1) The new external auditors had contacted the Clerk and issued the audit forms to be used at the coming year end.																				

	<p>11.2) It was agreed that Jo Taylor would be asked for advice on the correct way to manage cash accounting.</p> <p>11.3) It was agreed that the Clerk would keep a separate record of all costs associated with the management of the toilet block.</p>
Agenda item 12	Chairman's announcements
Minute 26/03/18/12	<p>12.1) The Chair requested that the meeting joins him in thanking Councillor Karl Williams for his excellent work in preparing an agreement for Eyam Parish Council to share the running costs of the Public Toilet Block with DDDC for one year.</p> <p>12.2) The Chair informed the meeting that residents continue to commend the work done by Adrian Webster, Village Handyman, during the bad weather in keeping the village cleared and safe. The Chair asked that the meeting recognise the extra effort put in by Adrian and thank him for his work.</p>
Agenda item 13	Updates from the Clerk
Minute 26/03/18/13	<p>13.1) The Clerk confirms that the agreement prepared by Councillor Williams has been sent to EPC's solicitor for final details to be confirmed with DDDC's legal people.</p> <p>13.2) The Clerk will keep Annette Bindon updated with progress on arrangements regarding the toilet block.</p> <p>13.3) The Clerk confirmed receipt of the VAT refund of £2329.43</p>
Agenda item 14	Parish Management
Minute 26/03/18/14	<p>14.1) Improvements to parking in New Close. The Parish Council is awaiting financial proposals from New Close Residents Association.</p> <p>14.2) Use of a Public Space Protection Order. This was considered inappropriate for Eyam Village at this time.</p> <p>14.3) The current CCTV recording needs to be reset. Councillor John Plant will check this and take action as soon as possible. CCTV in The Square deferred until weather improves in spring.</p> <p>14.4) Use of parking cones to reserve parking spaces around the village was thought to be outside the control of the Parish Council.</p>
Agenda item 15	Representation at other meetings
Minute 26/03/18/15	<p>15.1) Councillor John Plant agreed to attend the Police and Crime Commissioners meeting on behalf of the Parish Council.</p>
Agenda item 16	HR matters
Minute 26/03/18/16	<p>16.1) The Village Handyman's holiday entitlement was discussed. It was agreed that there were 7.7 hours of holiday pay to be paid by the financial year end.</p> <p>16.2) It was agreed that the Parish Clerk's salary for the financial year 2018-2019 would be set at the NALC SCP 23 scale. The Clerk was instructed to inform the Payroll Management company.</p> <p>16.3) Both the Village Handyman and the Clerk would have their pension contributions for the financial year 2018-2019 set at 2% employers contribution and 5% employees contribution.</p> <p>The above items were proposed by Councillor John Plant and seconded by Councillor Sue Longden.</p>
Agenda item 17	Finance
Minute 26/03/18/17	<p>17.1) Recently received bank statements to the 28th February 2018 were made available to the meeting by the Clerk.</p> <p>Bank balances at : 28th February 2018:</p> <p>(i) Community Directplus Account balance £2,500.00</p> <p>(ii) Business Select Instant Access balance £32,195.62</p>

17.2) The following liabilities of the Parish Council were authorised for payment.

Proposed Councillor C Mason, seconded Councillor K Williams

Cheque No	Payee	Item	Amount
501602	A Webster	Wages for February 23.5 hrs	£235.00
		Holiday pay 24hrs	£240.00
		Pension	-£3.80
		Wages for March 37.5 hrs	£375.00
		Holiday pay 7.7hrs	£77.00
		Pension	-£2.38
			£919.58
501603	S Mansfield	Salary February	£297.70
		Allowance	£18.00
		Pension	-2.38
		PAYE	-£32.40
		Salary March	£297.70
		Allowance	£18.00
		Pension	-2.38
	£561.84		
501609	HM Revenue & Customs	PAYE & NI February & March 2018	£64.80
501604	Community Heartbeat Trust Insurance and maintenance cover for defibrillators	Museum Invoice Number 2942	£126
		The Square Invoice Number 2944	£126
			£252.00
501605	SLCC	Annual Subscription	£24.50
501606	PPPF	Annual Subscription	£12.00
501607	Eyam PCC	Use of Hall	£30.00
501608	DALC	Annual Subscription	£365.71
501610	Government Pension Scheme (S Mansfield)	Employers and Employees Pension Contributions for the financial year 2017-2018	£114.88

It was noted that the cheque issued to Mr K.Taylor for the cost of electricity for the Christmas Tree lights will not be cashed (Mr Taylor does not want payment for this).

Payment of the above liabilities was proposed by Councillor Mark Noble and seconded by Councillor John Plant and unanimously agreed by the meeting.

17.3) Monies received; £10 donation for electricity
£148.45 received from Mompessons rebate.

Agenda item 18

Date and time of next meeting

Minute
26/03/18/18

Next meeting date and time was agreed as:

April 23rd 2018 at 7.15 pm in the Mechanics Institute

The meeting dates for each month of 2018 are May 21st, Jun 25th, July 23rd, August no meeting, Sept 24th, Oct 22nd, Nov 26th, Dec 17th

The meeting was closed at 21.35 hours.

Agenda item 19

Confidential information

These minutes are draft until reviewed & approved by the Parish Councillors.

Minute 26/03/18/19	None.
	A.O.B. for inclusion in next agenda.
	Use of parking cones to reserve parking spaces around the village