

Eyam Parish Council

Minutes of the Parish Council Meeting held Monday 25th June 2018

Agenda item 1	Attendance Register, Public Attendees, Apologies
Minute 25/06/18/01	<p>1.1) Present: Parish Councillors. Ian Jackson (Chair), Chris Mason, John Plant, Leslie Spittle, Jenny Newton.</p> <p>S Mansfield (Clerk of Eyam Parish Council); Village Handyman Adrian Webster ,District Councillor Jean Monks ,one member of the public.</p> <p>1.2) Parish Councillors Richard Fairey, Mark Noble and Karl Williams had sent apologies.</p>
Agenda item 2	Variation of Order of Business
Minute 25/06/18/02	No variation to the order of business.
Agenda item 3	Declarations of Member's Interests
Minute 25/06/18/03	Councillor John Plant declared a commercial interest in any business arising during the meeting relating to Bakewell and Eyam Community Transport.
Agenda item 4	Declarations of Pecuniary Interests
Minute 25/06/18/04	None.
Agenda item 5	Determination of Confidential Items
Minute 25/06/18/05	None.
Agenda item 6	Public speaking
Minute 25/06/18/06	<p>6.1) District Councillor Jean Monks informed the meeting as follows;</p> <p>I was elected to be the Chairman of the District of the Derbyshire Dales. This is the Civic and Ceremonial role. The charities I'm supporting will be the Community Bus and the Citizens Advice Bureau. I am continuing with the Community Service Awards resurrected by Steve Flitter so if anyone deserves one of these, please get in touch. My Vice Chairman for the year is Tony Morley, representing Norbury. At the same meeting, Richard Fitzherbert was voted in as Chairman of DDDC, the executive role chairing Council meetings and Andrew Shirley as his deputy. Paul Wilson was elected to replace Dorcas Bunton as Chief Executive. A new Commercial Board has been established to study ways of increasing the Council's revenue. There has been and continues to be an in-depth analysis/consultation regarding Business Rate discretionary relief for small businesses and particularly for charities and not for profit organisations.</p> <p>6.2) Questions tabled by a member of the Public covered the following topics;</p> <p>6.2.1) The Welcome Road sign at the entrance to the village is obscured. The meeting agreed that the handyman would cut and strim around it and the Clerk will report to the DCC highways.</p> <p>6.2.2) The invoice for road sweeping was confirmed to be £222.00 not £220.00 as previously recorded.</p> <p>6.2.3) The Clerk is to request that Annette Bindon publishes the Minutes of the Parish Council Meetings in full.</p>
Agenda item 7	Managed Works
Minute 25/06/18/07	<p>Highways and defects:</p> <p>7.1) Councillors Ian Jackson and John Plant have reported potholes on the Derbyshire Highways</p>

	<p>website.</p> <p>Handyman's Report:</p> <p>7.2.1) The Village Handyman reported that the trough in Water Lane cannot be simply repaired. It requires a proper restoration project.</p> <p>7.2.2) Mompessons Well needs restoration work including re-pointing of the masonry and some repainting. It was agreed that this work would be scheduled for autumn.</p> <p>7.3) The Clerk was requested to report overhanging trees at the bottom of The Dale. Your reference number is F482164. You can check the status of your enquiry on our website You have told us about: Overhanging and overgrown trees on the junction of the A623 and The Dale are obstructing visibility</p> <p>7.4) The Handyman requested that a new mower be provided. After a discussion of the most appropriate type and costs it was proposed by the Chair, that a new mower be purchased, seconded by Councillor John Plant and unanimously approved. The Clerk was requested to issue a cheque for the purchase.</p>																				
Agenda item 8	Minute of the meeting held 21st May 2018																				
Minute 25/06/18/08	Minutes for the meetings held on 21 st May 2018 were examined page by page and were unanimously agreed by the meeting. Proposed Cllr Chris Mason, seconded Cllr John Plant and signed off by the Chair, Councillor I. Jackson.																				
Agenda item 9	Matters arising																				
Minute 25/06/18/09	9.1) It was agreed by the meeting that the whacker plate and dust to repair the car park should now be ordered. Clerk to issue cheque against pro-forma invoice (estimated at £369.00) for whacker plate purchase.																				
Agenda item 10	Planning																				
Minute 25/06/18/10	<p>10.1) New applications reviewed.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Number</th> <th style="text-align: left;">Location</th> <th style="text-align: left;">Description</th> <th style="text-align: left;">Comments by Parish Council</th> </tr> </thead> <tbody> <tr> <td>NP/NEW/0618/0513</td> <td>Lydgate Farm Lydgate Eyam Hope Valley S325QU</td> <td>Single storey extension to the side of the house. Construction of single storey ancillary accommodation, connected to the existing house by a glazed link. Creation of a parking area/driveway accessed off Mill Lane. Planting of boundary hedges.</td> <td>No comment</td> </tr> <tr> <td>NP/DDD/0618/0480</td> <td>1 The Gables The Nook Eyam</td> <td>Single-storey side extension to existing semi-detached dwelling. New front porch. Internal alterations and external landscaping</td> <td>No comment</td> </tr> <tr> <td>NP/DDD/0518/0465</td> <td>Ferndale Riley Back Lane Eyam</td> <td>S.73 application - Removal or Variation of condition 3 on NP/DDD/1117/1149</td> <td>No comment</td> </tr> <tr> <td>NP/DIS/0618/0468</td> <td>Delf View Church Street Eyam</td> <td>Discharge of Conditions 3, 5 and 9 on application NP/DDD/0917/0962 plus amendment details for new glazed cover to basement.</td> <td>No comment</td> </tr> </tbody> </table>	Number	Location	Description	Comments by Parish Council	NP/NEW/0618/0513	Lydgate Farm Lydgate Eyam Hope Valley S325QU	Single storey extension to the side of the house. Construction of single storey ancillary accommodation, connected to the existing house by a glazed link. Creation of a parking area/driveway accessed off Mill Lane. Planting of boundary hedges.	No comment	NP/DDD/0618/0480	1 The Gables The Nook Eyam	Single-storey side extension to existing semi-detached dwelling. New front porch. Internal alterations and external landscaping	No comment	NP/DDD/0518/0465	Ferndale Riley Back Lane Eyam	S.73 application - Removal or Variation of condition 3 on NP/DDD/1117/1149	No comment	NP/DIS/0618/0468	Delf View Church Street Eyam	Discharge of Conditions 3, 5 and 9 on application NP/DDD/0917/0962 plus amendment details for new glazed cover to basement.	No comment
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Agenda item 11	Policy and Procedures																								
Minute 25/06/18/11	<p>11.1) The internal and external audit were discussed. It was requested that details of the internal audit report and other relevant documents be circulated to all Council members. It was agreed that some questions should be sent to the internal auditor who should also be informed that all the requirements of the internal audit have been met but that this has not been acknowledged in the internal audit report.</p> <p>11.2) The completion of the new forms for registration of pecuniary interests should be left until the next meeting.</p>																								
Agenda item 12	Chairman's announcements																								
Minute 25/06/18/12	12.1) The Chair read out the letter from the Well Dressing Committee regarding the Hillock. The request was unanimously agreed.																								
Agenda item 13	Updates from the Clerk																								
Minute 25/06/18/13	<p>13.1) There had been no new information from DDDC about the progress of the lease for the toilet block in Hawkshill Road.</p> <p>13.2) The Clerk continues to manage compliance with the GDPR and has removed from current agendas and minutes personal references which may be contrary to data protection regulations.</p>																								
Agenda item 14	Parish Management																								
Minute 25/06/18/14	<p>14.1) A resident had requested information about the culvert at the bottom of Hawkshill Road which was believed to be blocked. The Clerk was instructed to refer the resident to the Derbyshire County Council land drainage department.</p> <p>14.2) The meeting agreed to place the order for the maintenance of the CCTV equipment for £325.00 plus VAT on Security Camera Systems as per the appendix to the 25th June 2018 agenda. This purchase was proposed by Councillor John Plant, seconded by Councillor Leslie Spittle and unanimously agreed. The maintenance is to be managed by SCS Ltd liaison with Councillor Mark Noble.</p>																								
Agenda item 15	Representation at other meetings																								
Minute 25/06/18/15	15.1) Councillor John Plant attended a garden party at Buckingham Palace representing the Derbyshire Association of Local Councils.																								
Agenda item 16	HR matters																								
Minute 25/06/18/16	16.1) Apparent overpayment of PAYE is now being resolved with HMRC.																								
Agenda item 17	Finance																								
Minute 25/06/18/17	<p>17.1) Recently received bank statements to the 31st May 2018 were made available to the meeting by the Clerk.</p> <p>Bank balances at : 31st May 2018:</p> <p>(i) Community Directplus Account balance £2,500.00</p> <p>(ii) Business Select Instant Access balance £52,234.90</p> <p>17.2) The following liabilities of the Parish Council were authorised for payment. Proposed Councillor Ian Jackson, seconded Councillor John Plant</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Cheque No</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>501620</td> <td>A Webster</td> <td>Wages for June 2018 56.5 hrs</td> <td style="text-align: right;">£565.00</td> </tr> <tr> <td></td> <td></td> <td>Pension</td> <td style="text-align: right;">-£28.25</td> </tr> <tr> <td></td> <td></td> <td>Expenses</td> <td style="text-align: right;">£20.00</td> </tr> <tr> <td></td> <td></td> <td>Mileage</td> <td style="text-align: right;">£11.25</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">£568.00</td> </tr> </tbody> </table>	Cheque No	Payee	Item	Amount	501620	A Webster	Wages for June 2018 56.5 hrs	£565.00			Pension	-£28.25			Expenses	£20.00			Mileage	£11.25				£568.00
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These minutes are draft until reviewed & approved by the Parish Councillors.

501621	S Mansfield	Salary June 2018 Allowance Pension PAYE	£315.70 £18.00 -£15.79 -£60.00 £257.91
501622	HM Revenue & Customs	PAYE & NI May 2018	£60.00
501626	SW Mansfield re: Nest Pension Scheme for all employees.	S Mansfield employers contribution S Mansfield employees contribution A Webster employers contribution A Webster employees contribution Total	£6.31 £15.79 £11.30 £28.25 £61.65
501623	Came & Co	Annual Insurance Premium	£1100.00
501624	Wm Eyre & sons	Invoice 0000276037 for Safety Clothing and sundries	£73.16
501625	Eyam Sports Association	£137 donation for sports field	£1000.00

Payment of the above liabilities having been proposed by Councillor Ian Jackson and seconded by Councillor John Plant were unanimously agreed by the meeting and the cheques were signed off.

Agenda item 18	Date and time of next meeting
Minute 25/06/18/18	<p>Next meeting date and time was agreed as: July 30th 2018 at 7.15 pm in the Mechanics Institute. This is an amendment to the previously published date. The change was requested by the Clerk, proposed by the Chair and seconded by Jen Newton.</p> <p>The meeting dates for each month of 2018, August no meeting, Sept 24th, Oct 22nd, Nov 26th, Dec 17th</p> <p>The meeting was closed at 21.15 hours.</p>
Agenda item 19	Confidential information
Minute 25/06/18/19	None.
	A.O.B. for inclusion in next agenda.
	Members Interests, Internal Audit.