

Eyam Parish Council

Minutes of the Parish Council Meeting held Monday 1st October 2018

Agenda item 1	Attendance Register, Public Attendees, Apologies
Minute 01/10/18/01	<p>1.1) Present: Parish Councillors. Ian Jackson (Chair), Chris Mason, John Plant, Leslie Spittle, Jen Newton. S Mansfield (Clerk of Eyam Parish Council); Village Handyman Adrian Webster , County Councillor Judith Twigg and two members of the public.</p> <p>1.2) Parish Councillors Richard Fairey, Karl Williams, Mark Noble and District Councillor Jean Monks had sent apologies.</p>
Agenda item 2	Variation of Order of Business
Minute 01/10/18/02	No variation to the order of business.
Agenda item 3	Declarations of Member's Interests
Minute 01/10/18/03	Councillor John Plant declared a commercial interest in any business arising during the meeting relating to Bakewell and Eyam Community Transport.
Agenda item 4	Declarations of Pecuniary Interests
Minute 01/10/18/04	None.
Agenda item 5	Determination of Confidential Items
Minute 01/10/18/05	None.
Agenda item 6	Public speaking
Minute 01/10/18/06	<p>6.1) The organiser of the Makers Market asked that the Market Hall be made available for the Makers Market on the 24th and 25th November 2018. Also, would it be possible to have the Christmas Lights up and switched on before then. The Chair confirmed that both questions would be put to the meeting and voted on at the appropriate point in the meeting.</p> <p>6.2) The meeting was informed of some of the activities of the Eyam Community Group by the Chair of the group.</p> <p>6.3) Councillor Judith Twigg informed the meeting that the request from Eyam Parish Council for road markings at the bus stop and outside the school were being actioned by the Highways Dept. The currently available street plan of Eyam where line markings had been agreed some years ago was deemed to be too small in scale and an A0 version was needed. The Clerk reported that so far no residents had responded to Annette Bindon's request for comments on the plans for street markings or parking restrictions. Councillor Leslie Spittle pointed out that the zig zag lines adjacent to the school are a safety issue and should be re-instated as soon as possible.</p> <p>6.4) Councillor John Plant requested that the revision of the parking restriction regime be added to the agenda for the meeting on 29th October 2018.</p>
Agenda item 7	Managed Works
Minute 01/10/18/07	<p>Highways and defects:</p> <p>7.1) None reported, most defects previously reported had been actioned.</p> <p>Handyman's Report:</p> <p>7.2.1) All Parish work was up to date.</p>

7.2.2) The current work was to trim all hedgerows when possible and burn the debris on Bonfire night.
 7.2.3) The new mower is performing well.
 7.2.4) The Handyman will send to the Clerk a grit bin report which will be made available to the meeting and discussed as an item on the agenda of the 29th October meeting.
 7.2.5) The Clerk agreed to make sure Suzanne Cross at Derbyshire County Council has Eyam Parish Council's Handyman registered for the Snow Warden Scheme for the coming winter months of 2108/2019.
 7.2.6) Handyman authorised to get replacement snow clearing tools from Wm Eyre.

Agenda item 8 **Minute of the meeting held 30th July 2018**

Minute 01/10/18/08 Minutes for the meetings held on 30th July 2018 were examined page by page and were unanimously agreed by the meeting
 Proposed Cllr Chris Mason, seconded Cllr John Plant and signed off by the Chair Cllr. Ian Jackson.

Agenda item 9 **Matters arising**

Minute 01/10/18/09 9.1) None

Agenda item 10 **Planning**

Minute 01/10/18/10 10.1)
 New applications reviewed.

<u>NP/NMA/0918/0824</u>	<u>Pippin Dell The Square Eyam</u>	Non Material Amendment on NP/DDD/0617/0606.	07 Sep 2018
<u>NP/DDD/0918/0819</u>	<u>Hollins House Dunlow Lane Eyam</u>	Two storey rear extension, single storey side extension and detached garage.	06 Sep 2018
<u>3204415 (appeal)</u>	<u>Bramblegate Tideswell Lane Eyam</u>	Demolition of existing flat roof extension to be replaced with two storey side extension (appeal)	03 Sep 2018
<u>NP/DDD/0818/0794</u>	<u>White Barn Lydgate Eyam</u>	Single storey rear extension and internal remodelling at Whites Barn.	29 Aug 2018
<u>NP/DDD/0618/0552</u>	<u>Ivy Cottage Dale Head Lydgate Eyam</u>	Advertisement consent- Erection of 5 signs	21 Aug 2018
<u>NP/DDD/0618/0562</u>	<u>Ivy Cottage Dale Head Lydgate Eyam</u>	Restricted use of an existing outbuilding as a tea room and to use the garden to serve teas and cakes.	31 Jul 2018
<u>NP/DDD/0618/0553</u>	<u>7 Glebe Park Eyam</u>	Replacement of existing french doors with 3 pane bi-fold doors.	16 Jul 2018

10.2) Planning Decisions received were made available to the meeting.

Agenda item 11 **Policy and Procedures**

Minute 01/10/18/11 11.1) External Auditors have issued an interim report saying no problems on the audit and will issue full report in due course.
 11.2) The Clerk was requested to email DDDC to arrange that Councillor John Plant collects the completed and processed declarations of Pecuniary Interest forms from Matlock on Tuesday or

Wednesday next. This ensures that all Eyam Parish Councillors have the correct documents signed and recorded at DDDC. The Clerk will check before the next meeting that these are all visible on the DDDC website.

Agenda item 12 **Chairman's announcements**

Minute 01/10/18/12 12.1) The Chair appraised the meeting of the communication received by the Clerk from Councillor Jean Monks on 01/10/18, the key points of which were; Councillors are warmly invited to the Civic Service on Sunday, 2.45 for 3.00pm. At Council we are already looking into a new Waste contract which will be in place 2020. There has already been one consultation and will be a further one. Business Rates and Discretionary Relief Policy has been debated and agreed where most organisations are no worse, if not better off.

Agenda item 13 **Updates from the Clerk**

Minute 01/10/18/13 13.1) Councillor Karl Williams had informed the Clerk that he had concerns about the proposed contract with DDDC for management of the toilet block because paragraphs 3.2 and 4.2 of the contract are conflicting.
13.2) The Clerk was requested to send the Chair the most recent Bank Statement so that negotiations with other banks can begin. Councillor John Plant will get contacts from the upcoming NALC conference.

Agenda item 14 **Parish Management**

Minute 01/10/18/14 14.1) The request for the Market Hall to be available for the Makers Market and for Christmas Lights to be on were unanimously agreed by the meeting. The Chair requested that the Clerk inform the residents of this and offer his support to the Community Group if any problems arise.

Agenda item 15 **Representation at other meetings**

Minute 01/10/18/15 15.1) Councillor John Plant to attend NALC conference.

Agenda item 16 **HR matters**

Minute 01/10/18/16 Nothing to report

Agenda item 17 **Finance**

Minute 01/10/18/17 17.1) The most recently received bank statements to the 31st August 2018 were made available to the meeting by the Clerk.

Bank balances at : 31st August 2018:

- (I) Community Direct plus Account balance **£2,500.00**
- (ii) Business Select Instant Access balance **£43,974.22**

17.2) The following liabilities of the Parish Council were presented to the meeting for payment.

Cheque No	Payee	Item	Amount
501639	A Webster Handyman	Wages for September 2018 29.5hrs	£295
		Mileage	£2.25
		Expenses	£0.00
		Pension	-£14.75
		Total	£282.20
501640	S Mansfield Clerk	Salary for September 2018	£315.70
		Allowance	£18.00
		Pension	-£15.79
		PAYE	-£ 60.00
		Total	£257.91
501641	HM Revenue & Customs	PAYE & NI for September 2018	£60.00
501642	SW Mansfield Clerk	S Mansfield employers contribution	£6.31

	re: September Nest Pension Scheme for all employees.	S Mansfield employees contribution A Webster employers contribution A Webster employees contribution Total	£15.79 £5.90 £14.75 £42.75
501643	DM Payroll Ltd.	Payroll Management fee 1 st half year	£48.00
501644	Security Camera Systems Ltd	New installation at Sports Area and maintenance of existing installations.	£1,200.00
501645	Chris Mason Ltd	Plate Compactor Limestone Dust (x 2 deliveries)	£573.60

Payment of the above liabilities having been proposed by Councillor John Plant and seconded by Councillor Chris Mason were unanimously agreed by the meeting and the cheques were signed off.

Agenda item 18	Date and time of next meeting
Minute 01/10/18/18	Next meeting date and time was agreed as: October 29th 2018 at 7.15 pm in the Mechanics Institute. The meeting dates for each month of 2018, Nov 26 th , Dec 17 th The meeting was closed at 21.35 hours.
Agenda item 19	Confidential information
Minute 01/10/18/19	None.
	A.O.B. for inclusion in next agenda.
	Seat higher up on Tideswell Lane. Clerk holiday pay. Revision of Parking restrictions Grit bins report