

## Eyam Parish Council

Minutes of the Parish Council Meeting held Monday 29th October 2018

Agenda item 1	<b>Attendance Register, Public Attendees, Apologies</b>
<b>Minute</b> 29/10/18/01	<p>1.1) Present: Parish Councillors. Karl Williams (Acting Chair), Chris Mason, John Plant, Leslie Spittle, Mark Noble. S Mansfield (Clerk of Eyam Parish Council); Village Handyman Adrian Webster , County Councillor Judith Twigg and one member of the public.</p> <p>1.2) Parish Councillors Richard Fairey, Ian Jackson, Jen Newton and District Councillor Jean Monks had sent apologies.</p>
Agenda item 2	<b>Variation of Order of Business</b>
<b>Minute</b> 29/10/18/02	It was proposed by the Acting Chair Councillor Karl Williams and unanimously agreed by the meeting that items 6 and 7 be brought forward so that visitors to the meeting could complete their business and be free to go.
Agenda item 3	<b>Declarations of Member's Interests</b>
<b>Minute</b> 29/10/18/03	Councillor John Plant declared a commercial interest in any business arising during the meeting relating to Bakewell and Eyam Community Transport.
Agenda item 4	<b>Declarations of Pecuniary Interests</b>
<b>Minute</b> 29/10/18/04	None.
Agenda item 5	<b>Determination of Confidential Items</b>
<b>Minute</b> 29/10/18/05	None.
Agenda item 6	<b>Public speaking</b>
<b>Minute</b> 29/10/18/06	<p>6.1) Mr Alan Sisson representing the British Legion requested that the Parish Council cover the cost of donation for up to 50 lamppost poppies at £3 each. 30 poppies were already available and 20 more were expected. The Chair asked the meeting to decide on this issue. It was proposed by Councillor Leslie Spittle, seconded by Councillor Karl Williams and it was agreed to confirm this donation by a unanimous show of hands. It was also agreed that the usual annual donation of £75 would be made for the Remembrance Sunday Wreath.</p> <p>6.2) Councillor Judith Twigg informed the meeting that the zigzag safety markings in front of the school had been done but the Bus Stop markings had not.</p> <p>6.3) Councillor Twigg asked for any other DCC issues to be raised. Councillor Leslie Spittle asked about autumn leaf clearance but this was deemed to be a matter for the DDDC.</p> <p>6.4) The Clerk was requested to invite and issue an agenda to Councillor Vicki Massey each month.</p>
Agenda item 7	<b>Managed Works</b>
<b>Minute</b> 29/10/18/07	<p><b>Highways and defects:</b></p> <p>7.1) None reported, most defects previously reported had been actioned.</p> <p><b>Handyman's Report:</b></p> <p>7.2.1) All Parish work was up to date.</p> <p>7.2.2) There have been vehicles using the car park in the evenings for drift racing practice and damaging the car park surface. Adrian Webster suggested erecting signs to discourage and the meeting discussed asking the police to take registration numbers of these vehicles from the CCTV.</p>

	7.2.3) The mower should be serviced – unanimously agreed by the meeting. 7.2.4) Grit bin report given to Clerk. Clerk to ensure all DCC bins are filled.
Agenda item 8	<b>Minute of the meeting held 30<sup>th</sup> July 2018</b>
Minute 29/10/18/08	Minutes for the meetings held on 1 <sup>st</sup> October 2018 were examined page by page and were unanimously agreed by the meeting with a minor amendment. Proposed Cllr Chris Mason, seconded Cllr John Plant and signed off by the acting Chair Cllr. Karl Williams.
Agenda item 9	<b>Matters arising</b>
Minute 29/10/18/09	9.1) None
Agenda item 10	<b>Planning</b>
Minute 29/10/18/10	10.1) New applications reviewed. <a href="#">NP/DDD/1018/0939 Thatchers Riley Back Lane Eyam</a> 2 storey rear extension, single storey side/rear extension including new pitched roof above existing flat roof, new garage door, alterations to form extended balcony and new entrance, rebuilding existing front dormer, new roof light in existing roof and new window in rear elevation. 12 Oct 2018  <a href="#">NP/DDD/1018/0915 Delf View House Church Street Eyam</a> Demolition of existing garden sheds and construction of new stone garage and garden store. 09 Oct 2018  <a href="#">NP/DDD/1018/0916 Delf View House Church Street Eyam</a> Listed Building consent - Demolition of existing garden sheds and construction of new stone garage and garden store. 09 Oct 2018  <a href="#">NP/DDD/1018/0885 19 New Road Eyam</a> Single storey front and rear extensions 03 Oct 2018  10.2) Planning Decisions received were made available to the meeting.  10.3) There was a discussion of how Parish Councillors could be better informed of Planning matters. It was agreed that the Clerk would send out electronic weblinks to each planning application by email as soon as he became aware of it. The paper copies would still be handed to the Chair. Proposed Karl Williams , Seconded Mark Noble and unanimously agreed
Agenda item 11	<b>Policy and Procedures</b>
Minute 29/10/18/11	11.1) External Auditors have issued an email asking further questions regarding the precept and variance reports. The Clerk will examine the figures questioned and provide answers to the auditors.
Agenda item 12	<b>Chairman's announcements</b>
Minute 29/10/18/12	12.1) The Chair appraised the meeting of the communication received by the Clerk from Councillor Jean Monks on 29/10/18, the key points of which were; *Hopefully you will have read about the Community Awards I am promoting. There are so many people who help in our communities and this is a small way of appreciating them. So, please do nominate. *You will have seen that we are already working on the possible format of the new Waste and recycling contract which will be negotiated for 2020. *In Dales Matters there's the Christmas and New Year Waste collection timetable. *The way DDDC residents access services is being looked at with a view to improvement. This is particularly so for online access and there's an online survey.

Agenda item 13	<b>Updates from the Clerk</b>																																																																																								
Minute 29/10/18/13	13.1) Councillor Karl Williams had informed the Clerk that he had concerns about the proposed contract with DDDC for management of the toilet block because paragraphs 3.2 and 4.2 of the contract are conflicting.																																																																																								
Agenda item 14	<b>Parish Management</b>																																																																																								
Minute 29/10/18/14	14.1) The Clerk was instructed to write to Derbyshire County Council Highways Department asking about the current status of the plans to introduce the parking restrictions requested by the Parish Council some three years ago.																																																																																								
Agenda item 15	<b>Representation at other meetings</b>																																																																																								
Minute 29/10/18/15	15.1) Councillor John Plant to attend NALC conference.																																																																																								
Agenda item 16	<b>HR matters</b>																																																																																								
Minute 29/10/18/16	Nothing to report																																																																																								
Agenda item 17	<b>Finance</b>																																																																																								
Minute 29/10/18/17	<p>17.1) The most recently received bank statements to the 31st August 2018 and 30<sup>th</sup> September 2018 were made available to the meeting by the Clerk.</p> <p><b>Bank balances at : 30<sup>th</sup> September 2018:</b></p> <p>(I) Community Direct plus Account balance <b>£2,500.00</b></p> <p>(ii) Business Select Instant Access balance <b>£43,975.87</b></p> <p>(£43,975.87 calculated by the Clerk as no September 2018 statement was issued by the Coop bank)</p> <p>17.2) The following liabilities of the Parish Council were presented to the meeting for payment.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Cheque No</th> <th style="width: 20%;">Payee</th> <th style="width: 45%;">Item</th> <th style="width: 20%;">Amount</th> </tr> </thead> <tbody> <tr> <td>501646</td> <td>Void</td> <td>Cheque void</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>501647</td> <td>A Webster Handyman</td> <td>Wages for October 2018 52hrs</td> <td style="text-align: right;">£520</td> </tr> <tr> <td></td> <td></td> <td>Holiday pay 8 hours</td> <td style="text-align: right;">£80</td> </tr> <tr> <td></td> <td></td> <td>Back pay</td> <td style="text-align: right;">£100</td> </tr> <tr> <td></td> <td></td> <td>Mileage</td> <td style="text-align: right;">£6.75</td> </tr> <tr> <td></td> <td></td> <td>Expenses</td> <td style="text-align: right;">£12.56</td> </tr> <tr> <td></td> <td></td> <td>Pension</td> <td style="text-align: right;">-£35.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><b>£684.31</b></td> </tr> <tr> <td>501648</td> <td>S Mansfield Clerk</td> <td>Salary for October 2018</td> <td style="text-align: right;">£315.70</td> </tr> <tr> <td></td> <td></td> <td>Allowance</td> <td style="text-align: right;">£18.00</td> </tr> <tr> <td></td> <td></td> <td>Pension</td> <td style="text-align: right;">-£15.79</td> </tr> <tr> <td></td> <td></td> <td>PAYE</td> <td style="text-align: right;">-£ 60.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><b>£257.91</b></td> </tr> <tr> <td>501649</td> <td>HM Revenue &amp; Customs</td> <td>PAYE &amp; NI for October 2018</td> <td style="text-align: right;"><b>£60.00</b></td> </tr> <tr> <td>501650</td> <td>SW Mansfield Clerk re: October Nest Pension Scheme for all employees.</td> <td>S Mansfield employers contribution</td> <td style="text-align: right;">£6.31</td> </tr> <tr> <td></td> <td></td> <td>S Mansfield employees contribution</td> <td style="text-align: right;">£15.79</td> </tr> <tr> <td></td> <td></td> <td>A Webster employers contribution</td> <td style="text-align: right;">£14.00</td> </tr> <tr> <td></td> <td></td> <td>A Webster employees contribution</td> <td style="text-align: right;">£35.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><b>£71.10</b></td> </tr> <tr> <td>501651</td> <td>Npower</td> <td>Market Hall electricity</td> <td style="text-align: right;"><b>£19.81</b></td> </tr> <tr> <td>501652</td> <td>PKF Littlejohn</td> <td>Audit Fee</td> <td style="text-align: right;"><b>£240.00</b></td> </tr> </tbody> </table> <p>Payment of the above liabilities having been proposed by Councillor John Plant and seconded by Councillor Chris Mason were unanimously agreed by the meeting and the cheques were signed off.</p>	Cheque No	Payee	Item	Amount	501646	Void	Cheque void	0.00	501647	A Webster Handyman	Wages for October 2018 52hrs	£520			Holiday pay 8 hours	£80			Back pay	£100			Mileage	£6.75			Expenses	£12.56			Pension	-£35.00			<b>Total</b>	<b>£684.31</b>	501648	S Mansfield Clerk	Salary for October 2018	£315.70			Allowance	£18.00			Pension	-£15.79			PAYE	-£ 60.00			<b>Total</b>	<b>£257.91</b>	501649	HM Revenue & Customs	PAYE & NI for October 2018	<b>£60.00</b>	501650	SW Mansfield Clerk re: October Nest Pension Scheme for all employees.	S Mansfield employers contribution	£6.31			S Mansfield employees contribution	£15.79			A Webster employers contribution	£14.00			A Webster employees contribution	£35.00			<b>Total</b>	<b>£71.10</b>	501651	Npower	Market Hall electricity	<b>£19.81</b>	501652	PKF Littlejohn	Audit Fee	<b>£240.00</b>
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These minutes are draft until reviewed & approved by the Parish Councillors.

	17.3) Councillor John Plant handed the sum of £84.50 to the Clerk as Mompessons Rebate. On a recount and weigh in by a bank teller this sum was found to be £85.34
Agenda item 18	<b>Date and time of next meeting</b>
Minute 29/10/18/18	Next meeting date and time was agreed as: <b>November 26th 2018 at 7.15 pm</b> in the Mechanics Institute. The meeting dates for each month of 2018, Dec 17 <sup>th</sup> The meeting was closed at 21.45 hours.
Agenda item 19	<b>Confidential information</b>
Minute 29/10/18/19	None.
	<b>A.O.B. for inclusion in next agenda.</b>
	Seat higher up on Tideswell Lane. Bus stop markings Revision of Parking restrictions