

Eyam Parish Council

Minutes of the Parish Council Meeting held Monday 26th November 2018

Agenda item 1	Attendance Register, Public Attendees, Apologies
Minute 26/11/18/01	<p>1.1) Present: Parish Councillors. Karl Williams (Acting Chair), Chris Mason, John Plant and Leslie Spittle. S Mansfield (Clerk of Eyam Parish Council); Village Handyman Adrian Webster, County Councillor Judith Twigg, District Councillor Jean Monks, District Councillor Vicki Massey and three members of the public.</p> <p>1.2) Parish Councillors Richard Fairey, Ian Jackson, Jen Newton and Mark Noble had sent apologies.</p>
Agenda item 2	Variation of Order of Business
Minute 26/11/18/02	It was proposed by the Acting Chair Councillor Karl Williams and unanimously agreed by the meeting that items 6 and 7 be brought forward so that visitors to the meeting could complete their business and be free to go.
Agenda item 3	Declarations of Member's Interests
Minute 26/11/18/03	Councillor John Plant declared a commercial interest in any business arising during the meeting relating to Bakewell and Eyam Community Transport.
Agenda item 4	Declarations of Pecuniary Interests
Minute 26/11/18/04	None.
Agenda item 5	Determination of Confidential Items
Minute 26/11/18/05	None.
Agenda item 6	Public speaking
Minute 26/11/18/06	<p>6.1) A member of the public requested that the minutes of the Parish Council meetings are reported in the Parish magazine in a timely manner. There was a discussion of this subject and the Clerk agreed to contact the editors of the Parish Magazine to resolve any problems in achieving this.</p> <p>6.2) Councillor Jean Monks informed the meeting of the community awards and community champions awards run by the DDDC.</p> <p>6.3) Councillor Jean Monks also clarified that during the Christmas period there would be free parking on DDDC car parks after 2pm.</p> <p>6.4) The waste recycling consultation process within DDDC has begun.</p> <p>6.5) Councillor Vicki Massey informed the meeting of the local projects fund which is available to Parish Councils via the DDDC. Councillor Massey also spoke on the need for a local travellers site.</p> <p>6.6) Councillor Massey asked the meeting whether anyone knew any witnesses to a serious littering incident by a car passing through Eyam village.</p> <p>6.7) Another member of the public asked the Parish Council if they had any further information on the status of the reopening of New Road. Parish Councillors did not have any further information but County Councillor Judith Twigg was able to inform the meeting as follows;</p> <p>6.7.1) It was thought that there was a problem with permissions with local landowners because the route of the road may need to be changed.</p> <p>6.7.2) The site is now gated but there is pedestrian and cycle access through to Grindleford.</p> <p>6.7.3) It was estimated that the cost to restore full vehicular access was likely to be 6.8million pounds.</p>

	<p>6.7.4) The meeting discussed these points and Councillor Twigg was asked if she would be able to arrange a public consultation meeting in Eyam village with attendance from Derbyshire Highways senior personnel.</p> <p>6.8) Councillor Twigg agreed to look into the bus stop markings outside the Mechanics Institute and in the Square.</p> <p>6.9) Councillor Twigg was asked about the parking restrictions to be implemented in Eyam village and after some discussion it was resolved that the Clerk should write again to Mike Ashworth at Derbyshire Highways for an update on progress.</p> <p>6.10) Mr Alan Sissons had made application to join the Parish Council. He addressed the meeting and answered questions from the Parish Councillors. The Chair then asked Mr Sissons to leave the room so that a discussion and vote could be taken on his application. The Parish Council resolved unanimously to co-opt Mr Sissons onto Eyam Parish Council. Mr Sissons was invited back into the meeting and welcomed onto the Parish Council.</p>								
Agenda item 7	Managed Works								
Minute 26/11/18/07	<p>Highways and defects:</p> <p>7.1) Three months ago a fallen sign and post was collected by Derbyshire Highways from the village handyman but this has not been returned and erected in New Close. Clerk to contact Derbyshire Highways.</p> <p>Handyman's Report:</p> <p>7.2.1) All Parish work was up to date.</p> <p>7.2.2) The handyman reports that a consignment of salt has arrived.</p> <p>7.2.3) A vehicle has hit the green salt bin which has been damaged and moved. Clerk to report this to Derbyshire Highways.</p>								
Agenda item 8	Minute of the meeting held 29th October 2018								
Minute 26/11/18/08	<p>8.1) Minutes for the meetings held on 29th October 2018 were examined page by page and were unanimously agreed by the meeting.</p> <p>Proposed Cllr Chris Mason, seconded Cllr John Plant and signed off by the acting Chair Cllr. Karl Williams.</p>								
Agenda item 9	Matters arising								
Minute 26/11/18/09	9.1) None.								
Agenda item 10	Planning								
Minute 26/11/18/10	<p>10.1) New applications reviewed.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 20%; vertical-align: top;"> <p>NP/DDD/1118/1056</p> </td> <td style="width: 30%; vertical-align: top;"> <p>Robin Lye Windmill Lane Eyam</p> </td> <td style="width: 40%; vertical-align: top;"> <p>Lawful Development certificate for a proposed use - Proposed window to kitchen, proposed bi-fold doors and door and sidelight to lounge, replacing existing sliding doors with 2 windows to match existing in lounge, proposed bedroom window to match existing to be obscured glazed and non opening. All to be in colour to match existing. Replacement of existing windows and patio doors in bedroom and kitchen in colour to match existing.</p> </td> <td style="width: 10%; vertical-align: top; text-align: right;"> <p>21 Nov 2018</p> </td> </tr> <tr> <td style="vertical-align: top;"> <p>NP/DDD/1118/1023</p> </td> <td style="vertical-align: top;"> <p>Windy Ridge Tideswell Lane Eyam</p> </td> <td style="vertical-align: top;"> <p>Reconstruction of driveway and replacement of garage</p> </td> <td style="vertical-align: top; text-align: right;"> <p>05 Nov 2018</p> </td> </tr> </table>	<p>NP/DDD/1118/1056</p>	<p>Robin Lye Windmill Lane Eyam</p>	<p>Lawful Development certificate for a proposed use - Proposed window to kitchen, proposed bi-fold doors and door and sidelight to lounge, replacing existing sliding doors with 2 windows to match existing in lounge, proposed bedroom window to match existing to be obscured glazed and non opening. All to be in colour to match existing. Replacement of existing windows and patio doors in bedroom and kitchen in colour to match existing.</p>	<p>21 Nov 2018</p>	<p>NP/DDD/1118/1023</p>	<p>Windy Ridge Tideswell Lane Eyam</p>	<p>Reconstruction of driveway and replacement of garage</p>	<p>05 Nov 2018</p>
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	<p style="text-align: right;">23 Oct 2018</p> <p>NP/DDD/1018/0975 Brantwood School Sir William Hill Eyam Small single storey extension to existing agricultural building to provide disabled toilet and shower facility</p> <p>10.2) Planning decisions received were made available to the meeting.</p> <p>10.3) Previous responses – no objections to previous months planning applications.</p>
Agenda item 11	Policy and Procedures
Minute 26/11/18/11	<p>11.1) The External Auditors have now been given all information and will issue the completed audit documents shortly.</p> <p>11.2) There was a preliminary discussion of the Parish Councils 2019 to 2020 budget and precept requirements. Councillors requested that the Clerk include the cost of the audits in the budget . The costs of the toilet block should be included in the budget and should be based on Councillor Williams costings by including the labour element and employment costs as Parish Council liabilities.</p> <p>11.3) There was a discussion of training for Parish Councillors . It was resolved that the standing orders of the Parish Council should be amended to state that new Parish Councillors are provided with training at the first meeting which or that they attend. Proposed Councillor John Plant, seconded Councillor Karl Williams and unanimously agreed by the meeting. <small>(Note by Clerk; Section 14 of the SO document has been updated as follows; Training of Parish Councillors: Parish councillors newly elected or co-opted onto the Parish Council will be given essential training during the first meeting when they sit as Parish Councillors. The document is re-dated December 2018 to be approved by a resolution of the Parish Council at the next meeting on the 17th December 2018.</small></p>
Agenda item 12	Chairman's announcements
Minute 26/11/18/12	12.1) None.
Agenda item 13	Updates from the Clerk
Minute 26/11/18/13	<p>13.1) The position regarding business rates on the toilet block in Hawk hill Road is still not resolved by central government. The charging of business rates is likely to continue until March 2020.</p> <p>13.2) The Clerk had been prompted by the Information Commissioners Office to renew Eyam Parish Council’s registration.</p>
Agenda item 14	Parish Management
Minute 26/11/18/14	14.1) Councillor John Plant is hoping to have discussions with local residents regarding a new seat on Tideswell Lane. Clerk instructed to leave this item on next months agenda.
Agenda item 15	Representation at other meetings
Minute 26/11/18/15	15.1) None.
Agenda item 16	HR matters
Minute 26/11/18/16	16.1) There was a further discussion regarding safety training for the village handyman. Councillor Williams gave the Clerk an email address of a CITB approved training organisation which may be suitable.
Agenda item 17	Finance
Minute 26/11/18/17	17.1) The most recently received bank statements to the 31 st October 2018 were made available to the meeting by the Clerk.

Bank balances at : 31st October 2018:

(I) Community Direct plus Account balance **£2,500.00**

(ii) Business Select Instant Access balance **£41,573.67**

17.2) The following liabilities of the Parish Council were presented to the meeting for payment.

Cheque No	Payee	Item	Amount
501653	A Webster Handyman	Wages for November 2018 21 hours Mileage Expenses Pension Total	£210 £0.00 £0.00 -£10.50 £199.50
501654	S Mansfield Clerk	Salary for November 2018 Holiday pay Allowance Pension PAYE Total	£315.70 £59.09 £18.00 -£18.74 -£ 71.20 £302.85
501655	HM Revenue & Customs	PAYE & NI for November 2018	£71.20
501656	SW Mansfield Clerk re: November Nest Pension Scheme for all employees.	S Mansfield employers contribution S Mansfield employees contribution A Webster employers contribution A Webster employees contribution Total	£7.50 £18.74 £4.20 £10.50 £40.94
501657	Community Heartbeat Trust	Defibrillator maintenance and insurance in the Square and at museum	£252.00
501658	William Eyre & sons	Tools and sundries	£32.33
501659	Royal British Legion	Donation for wreath and lamppost poppies	£165.00
501660	The Information Commissioners Office	Registration with ICO	£40.00

Payment of the above liabilities having been proposed by Councillor John Plant and seconded by Councillor Chris Mason were unanimously agreed by the meeting and the cheques were signed off.

Agenda item 18 **Date and time of next meeting**

Minute 26/11/18/18 Next meeting date and time was agreed as:
December 17th 2018 at 7.15 pm in the Mechanics Institute.
The meeting dates for each month of 2019, to be confirmed.
The meeting was closed at 21.35 hours.

Agenda item 19 **Confidential information**

Minute 26/11/18/19 None.

A.O.B. for inclusion in next agenda.

Seat higher up on Tideswell Lane; Bus stop markings; Revision of Parking restrictions;
Budget and precept including toilet block costings;
The modified Standing Orders document to be approved by a resolution of the Parish Council at the next meeting on the 17th December 2018.