

Eyam Parish Council

Minutes of the Parish Council Meeting held Monday 17th December 2018

Agenda item 1	Attendance Register, Public Attendees, Apologies
Minute 17/12/18/01	<p>1.1) Present: Parish Councillors. Karl Williams (Acting Chair), Chris Mason, John Plant, Mark Noble, Alan Sissons and Leslie Spittle. S Mansfield (Clerk of Eyam Parish Council); Village Handyman Adrian Webster, District Councillor Vicki Massey and one member of the public.</p> <p>1.2) Parish Councillors Richard Fairey, Ian Jackson, Jen Newton and Councillors Jean Monks and Judith Twigg had sent apologies.</p>
Agenda item 2	Variation of Order of Business
Minute 17/12/18/02	It was proposed by the Acting Chair Councillor Karl Williams and unanimously agreed by the meeting that items 6 and 7 be brought forward so that visitors to the meeting could complete their business and be free to go.
Agenda item 3	Declarations of Member's Interests
Minute 17/12/18/03	Councillor John Plant declared a commercial interest in any business arising during the meeting relating to Bakewell and Eyam Community Transport. Councillor Alan Sissons declared an interest (adjacent premises) in the planning application for Pippin Dell, 2 The Square, Eyam and thereby excluded himself from discussion of that application.
Agenda item 4	Declarations of Dispensations regarding Pecuniary Interests
Minute 17/12/18/04	None.
Agenda item 5	Determination of Confidential Items
Minute 17/12/18/05	None.
Agenda item 6	Public speaking
Minute 17/12/18/06	<p>6.1) A member of the public asked the Parish Council if they had any further information on the status of the reopening of New Road as the alternative route, Eyam Edge, was becoming covered in mud from the verges created by excessive traffic passing and driving over the grass verges. Parish Councillors did not have any further information but agreed that the passing vehicles were creating a mud problem on Eyam Edge. A further discussion raised the question as to the origin of the figure of £6.8 million for restoring New Road to a route for all vehicles. A Parish Councillor had been in discussions with a landowner with property near the landslip on New Road and reported that he was not aware of any “difficulties with local landowners”. Another Parish Councillor expressed concern that reasons for delay may be being found in the hope that the pressure from Eyam Residents and the Parish Council might go away over time.</p> <p>The Clerk was requested to write to Derbyshire County Council Highways requesting a formal update on progress with the restoration of New Road as a through road for all vehicles.</p> <p>6.2) District Councillor Vicki Massey informed the meeting that there is likely to be a charge imposed on Eyam Parish Residents for collection of Green Bin Waste possibly starting around August 2020 when the new contractors begin working. This will be optional and if no Green Bin is required there will be no charge.</p>
Agenda item 7	Managed Works

Minute 17/12/18/07	<p>Highways and defects:</p> <p>7.1) None reported.</p> <p>Handyman's Report:</p> <p>7.2.1) All Parish work was up to date and all grit bins filled except the Parish Bin no 2185, also known as Bin 11 on the map, at junction of Dunlow and Windmill Lanes. The Clerk to contact Suzanne Cross at DDDC and order a refill.</p> <p>7.2.2) The handyman reports that the footpath off New Road is cleared.</p> <p>7.2.3) Councillor Mason has paid for a new bulk bag of stone to replace the one borrowed by the Bonfire Committee to use on Nov 5th. It was unanimously agreed by the meeting that the simplest way to resolve this was for Councillor Mason to give the invoice for the replacement bag to the Bonfire Committee.</p>
Agenda item 8	Minute of the meeting held 26th November 2018
Minute 17/12/18/08	<p>8.1) Minutes for the meetings held on 26th November 2018 were examined page by page and were unanimously agreed by the meeting.</p> <p>Proposed Cllr Chris Mason, seconded Cllr John Plant and signed off by the acting Chair Cllr. Karl Williams.</p>
Agenda item 9	Matters arising
Minute 17/12/18/09	9.1) None.
Agenda item 10	Planning
Minute 17/12/18/10	<p>10.1) New applications reviewed.</p> <p>NP/DDD/1118/1082 Pippin Dell The Square Eyam 2 storey detached double garage 22 Nov 2018</p> <p>The meeting felt that the new development should not be given the go ahead because it was too near a current building and was too high. There were also concerns that the premises was being subject to continuous development and that this was directly against planning policies issued by the Peak Park in the overall plan. These comments were to be passed by the Clerk to Councillor Ian Jackson for posting on the Peak Park planning application management (PAM) website.</p> <p>10.2) Planning decisions received were made available to the meeting.</p> <p>10.3) Previous responses – no objections to previous months planning applications.</p>
Agenda item 11	Policy and Procedures
Minute 17/12/18/11	<p>11.1) The External Auditors have now been given all information but have still not issued the completed audit documents.</p> <p>11.2) There was a extensive discussion of the Parish Councils 2019 to 2020 budget and precept requirements. The draft budgets for next year are attached as an appendix to this document. These will be finalised and agreed at the next meeting.</p> <p>11.3) It was resolved that the revised standing orders of the Parish Council should be approved Proposed Councillor Karl Williams, seconded Councillor Leslie Spittle and unanimously agreed by the meeting. (Note by Clerk; Section 14 of the SO document has been updated as follows; Training of Parish Councillors: Parish councillors newly elected or co-opted onto the Parish Council will be given essential training during the first meeting when they sit as Parish Councillors. The document is re-dated December 2018 and is now approved by a resolution of the Parish Council at this meeting.</p>
Agenda item 12	Chairman's announcements

Minute 17/12/18/12	12.1) None.																																																			
Agenda item 13	Updates from the Clerk																																																			
Minute 17/12/18/13	13.1) The position regarding business rates on the toilet block in Hawkhill Road is still not resolved by central government. The charging of business rates is likely to continue until March 2020.																																																			
Agenda item 14	Parish Management																																																			
Minute 17/12/18/14	14.1) No update on bus stop markings. 14.2) Councillor John Plant is hoping to have discussions with local residents regarding a new seat on Tideswell Lane. Clerk instructed to leave this item on next months agenda. 14.3) Clerk to write to Derbyshire County Council for an update on revision of parking restrictions that was requested some years ago. 14.4) A precis of minutes of each meeting to be made and circulated among Councillors prior to publication.																																																			
Agenda item 15	Representation at other meetings																																																			
Minute 17/12/18/15	15.1) None planned this month.																																																			
Agenda item 16	HR matters																																																			
Minute 17/12/18/16	16.1) Clerk to contact DDDC for recommended training course for Village Handyman 16.2) Pay review for both employees to be informed by Clerk sending NALC agreed payscales to Councillors William, Plant and Sissons for finalisation at next meeting.																																																			
Agenda item 17	Finance																																																			
Minute 17/12/18/17	17.1) The most recently received bank statements to the 30 th November 2018 were made available to the meeting by the Clerk. Bank balances at : 30th November 2018: (I) Community Direct plus Account balance £2,500.00 (ii) Business Select Instant Access balance £40,240.54 17.2) The following liabilities of the Parish Council were presented to the meeting for payment.																																																			
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Cheque No</th> <th style="width: 25%;">Payee</th> <th style="width: 45%;">Item</th> <th style="width: 15%;">Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="6">501661</td> <td rowspan="6">A Webster Handyman</td> <td>Wages for December 2018 17 hours</td> <td style="text-align: right;">£170.00</td> </tr> <tr> <td>Holiday Pay</td> <td style="text-align: right;">£160.00</td> </tr> <tr> <td>Mileage</td> <td style="text-align: right;">£0.00</td> </tr> <tr> <td>Expenses</td> <td style="text-align: right;">£0.00</td> </tr> <tr> <td>Pension</td> <td style="text-align: right;">-£16.50</td> </tr> <tr> <td style="text-align: right;">Total</td> <td></td> <td style="text-align: right;">£313.50</td> </tr> <tr> <td rowspan="6">501662</td> <td rowspan="6">S Mansfield Clerk</td> <td>Salary for December 2018</td> <td style="text-align: right;">£315.70</td> </tr> <tr> <td>Holiday pay</td> <td style="text-align: right;">£378.61</td> </tr> <tr> <td>Allowance</td> <td style="text-align: right;">£18.00</td> </tr> <tr> <td>Pension</td> <td style="text-align: right;">-£34.72</td> </tr> <tr> <td>PAYE</td> <td style="text-align: right;">-£132.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td></td> <td style="text-align: right;">£545.59</td> </tr> <tr> <td>501663</td> <td>HM Revenue & Customs</td> <td>PAYE & NI for December 2018</td> <td style="text-align: right;">£132.00</td> </tr> <tr> <td rowspan="5">501664</td> <td rowspan="5">SW Mansfield Clerk re: December Nest Pension Scheme for all employees.</td> <td>S Mansfield employers contribution</td> <td style="text-align: right;">£13.89</td> </tr> <tr> <td>S Mansfield employees contribution</td> <td style="text-align: right;">£34.72</td> </tr> <tr> <td>A Webster employers contribution</td> <td style="text-align: right;">£6.60</td> </tr> <tr> <td>A Webster employees contribution</td> <td style="text-align: right;">£16.50</td> </tr> <tr> <td style="text-align: right;">Total</td> <td></td> <td style="text-align: right;">£71.71</td> </tr> </tbody> </table>	Cheque No	Payee	Item	Amount	501661	A Webster Handyman	Wages for December 2018 17 hours	£170.00	Holiday Pay	£160.00	Mileage	£0.00	Expenses	£0.00	Pension	-£16.50	Total		£313.50	501662	S Mansfield Clerk	Salary for December 2018	£315.70	Holiday pay	£378.61	Allowance	£18.00	Pension	-£34.72	PAYE	-£132.00	Total		£545.59	501663	HM Revenue & Customs	PAYE & NI for December 2018	£132.00	501664	SW Mansfield Clerk re: December Nest Pension Scheme for all employees.	S Mansfield employers contribution	£13.89	S Mansfield employees contribution	£34.72	A Webster employers contribution	£6.60	A Webster employees contribution	£16.50	Total		£71.71
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These minutes are draft until reviewed & approved by the Parish Councillors.

	Payment of the above liabilities having been proposed by Councillor John Plant and seconded by Councillor Karl Williams were unanimously agreed by the meeting and the cheques were signed off.
Agenda item 18	Date and time of next meeting
Minute 17/12/18/18	Next meeting date and time was agreed as: January 28th 2019 at 7.15 pm in the Mechanics Institute. The meeting dates for each month of 2019, to be confirmed. The meeting was closed at 21.40 hours.
Agenda item 19	Confidential information
Minute 17/12/18/19	None.
	A.O.B. for inclusion in next agenda.
	Seat higher up on Tideswell Lane; Bus stop markings; Revision of Parking restrictions;