

Eyam Parish Council

Minutes of the Parish Council Meeting held Monday 28th January 2019

Agenda item 1	Attendance Register, Public Attendees, Apologies
Minute 28/01/19/01	<p>1.1) Present: Parish Councillors Ian Jackson (Chair), Chris Mason, John Plant, Alan Sisson, Jen Newton and Leslie Spittle from 19:35 hours. S Mansfield (Clerk of Eyam Parish Council), District Councillors Jean Monks, and John Orchard and one member of the public.</p> <p>1.2) Parish Councillors Richard Fairey, Mark Noble, Karl Williams, County Councillor Judith Twigg and Village Handyman Adrian Webster had sent apologies. Councillor Leslie Spittle had notified Clerk of possible late arrival due to his working away from the Parish during the day.</p>
Agenda item 2	Variation of Order of Business
Minute 28/01/19/02	None
Agenda item 3	Declarations of Member's Interests
Minute 28/01/19/03	Councillor John Plant declared a commercial interest in any business arising during the meeting relating to Bakewell and Eyam Community Transport.
Agenda item 4	Declarations of Dispensations regarding Pecuniary Interests
Minute 28/01/19/04	None.
Agenda item 5	Determination of Confidential Items
Minute 28/01/19/05	None.
Agenda item 6	Public speaking
Minute 28/01/19/06	<p>6.1) Cllr Jean Monks informed the meeting that she would be leaving her role in this Ward but introduced Cllr John Orchard who would continue with the useful liaison role between the Parish and the District Councils. Cllr Monks urged councillors to review and respond to Isabel Coggins survey regarding affordable local housing and the overview of DDDC spending plans. Cllr Monks also noted that funds were still available for LEPS regeneration projects.</p> <p>6.2) A member of the public asked the Parish Council if they had any further information on the status of the reopening of New Road. It was pointed out that Cllr Judith Twigg is arranging a public meeting in Eyam on this matter. It was further pointed out that the Parish Council is firmly committed to finding the correct way to have New Road fully open again and not just as a footpath and cycle track. The Parish Council wishes to work with Cllr Judith Twigg to achieve that result for the residents of the Parish.</p>
Agenda item 7	Managed Works
Minute 28/01/19/07	<p>Highways and defects: 7.1) None reported.</p> <p>Handyman's Report: 7.2.1) Handyman not present but sent message that the Christmas tree which DDDC had agreed to remove was still not removed.</p>

Agenda item 8	Minute of the meeting held 17th December 2018
Minute 28/01/19/08	<p>8.1) Minutes for the meetings held on 17th December 2018 were examined page by page and with one amendment to the road name mentioned in the Handyman's Report, were unanimously agreed by the meeting.</p> <p>Proposed Cllr Alan Sisson, seconded Cllr Chris Mason and signed off by the Chair Cllr. Ian Jackson.</p>
Agenda item 9	Matters arising
Minute 28/01/19/09	9.1) None.
Agenda item 10	Planning
Minute 28/01/19/10	<p>10.1) New applications reviewed.</p> <p>Only one non-material amendment was on the agenda and there was no reason to comment on this.</p> <p>10.2) Planning decisions received were made available to the meeting.</p> <p>10.3) Previous responses – no objections to previous months planning applications.</p>
Agenda item 11	Policy and Procedures
Minute 28/01/19/11	<p>11.1) No revised policy documents were presented by the Clerk.</p> <p>11.2) There was a discussion of the Parish Council's 2019 to 2020 budget and precept requirements based on the budget documents prepared by the Clerk and reviewed by the Parish Councillors in the previous two meetings.</p> <p>11.2.1) The Parish Councillors resolved that the proposed extra costs of registration with the ICO (£40) and an audit ready website (£60) were formally included in the budget for 2019-2020.</p> <p>11.2.2) The Parish Councillors resolved that the projected costs and any possible income arising from the Parish Council taking over the management of the Hawkhill Road Toilet Block from DDDC would be left out of the budget for the coming financial year. However, it was noted that there was enough available in the Parish Council's financial reserves for the costs to be covered if the Toilet Block does become the responsibility of the Parish Council.</p> <p>11.2.3) Some Parish Councillors expressed concern that the Government-appointed external auditors would require an explanation as to why the Parish Council was holding such a sum in reserve. The Clerk had already taken advice from the Society of Local Council Clerks' legal team and was assured that it was perfectly acceptable for any Local Council to hold a reserve sum that was approximately the same as its annual income or expenditure. Furthermore, that sum would need to be called upon in the event of Eyam Parish Council taking on the costs of providing the village and visitors with toilet facilities. This responsibility would most likely fall to the Parish Council in the coming financial year.</p> <p>11.2.4) The Chair proposed that the meeting consider the approach of requesting a precept that was similar to the previous years precept but bear in mind the Clerk's estimates of costs for 2019-20 being slightly higher than the costs incurred during 2018-19. Parish Councillors considered the Chair's proposal and decided that it would mean a minimal increase in the precept taxation levied on the residents of the Parish yet still leave the Parish Council able to handle the expenditure that may arise from taking responsibility for the Toilet block. After more detailed discussion and calculation, the precept figure was agreed as £27,000 representing a 7.14% increase in the precept levied. For an</p>

	<p>average household in the Derbyshire Dales Band D this represents an annual increase on the Council Tax from £58.64 to £62.83, that is £4.19 per year or some 42 pence on each of the 10 payments of Council tax by instalments. This amount was considered reasonable to cover cost inflation and also enable the Parish Council to take on the Toilet Block costs, if and when necessary.</p> <p>11.2.5) The Clerk was tasked with completing, signing and submitting the precept request as resolved by the meeting in time for the DDDC to process the documents. (Note from 31/01/2019; Clerk has now completed task and the Chief Accountant at DDDC confirms receipt of correct precept request document).</p>
Agenda item 12	Chairman's announcements
Minute 28/01/19/12	<p>12.1) The Chair had received a letter from Eyam school regarding the lack of affordable housing in the Parish leading to a fall in school pupil numbers. Councillor Jackson raised this issue with DDDC Councillor Jean Monks.</p> <p>12.2) The Chair asked the Clerk to respond to residents who wished to see the full Parish Council minutes in the Parish Newsletter. It should be made clear to residents that the Parish Council has no authority over the content of the newsletter and any any concerns that residents have should be addressed to the editor of the Newsletter.</p> <p>12.3) The Chair wished to thank Mrs Mason for donating the Christmas tree. He also wished to thank Andy Porter and Chris Duncan for their help in putting the tree and lights up in the village. Finally, he wished to thank Daniel Hancock for the loan of the machinery and Andrew Lomas for doing the driving.</p>
Agenda item 13	Updates from the Clerk
Minute 28/01/19/13	<p>13.1) No new information regarding the lease on toilet block had been received.</p> <p>13.2) The process had begun of changing the bank account to the Unity Trust Bank as recommended by Councillor John Plant. The Clerk requested further personal details from the Parish Councillors in order for them to become signatories on the Bank Account.</p> <p>13.3) The Clerk had received a letter regarding discontent from residents that the minutes of the Parish Council meetings were no longer published in the parish newsletter.</p>
Agenda item 14	Parish Management
Minute 28/01/19/14	<p>14.1) No update on bus stop markings has been received by the Parish Council. Cllr Leslie Spittle pointed out that in the email from the highways department of DCC it had been suggested that the bus stop markings on the East bound side of Church Street be moved further to the west and that this was not the best way to keep traffic moving past the bus stops.</p> <p>14.2) Councillor John Plant is hoping to have discussions with local residents regarding a new seat on Tideswell Lane. Clerk instructed to leave this item on next months agenda as key person in the discussions has recently been away.</p>
Agenda item 15	Representation at other meetings
Minute 28/01/19/15	15.1) None planned this month.
Agenda item 16	HR matters
Minute 28/01/19/16	16.1) Cllr John Plant raised the matter of annual pay increases for the two Parish Council employees to take effect in the next financial year and concluded that the Clerk should receive the standard NALC salary for next year of £11.67 per hour. The handyman rate is to be reviewed at or before the next meeting.
Agenda item 17	Finance

Minute 28/01/19/17	17.1) The most recently received bank statements to the 31st December 2018 were made available to the meeting by the Clerk. Bank balances at : 31st December 2018: (I) Community Direct plus Account balance £2,500.00 (ii) Business Select Instant Access balance £38,205.92																																																
	17.2) The following liabilities of the Parish Council were presented to the meeting for payment.																																																
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	Payment of the above liabilities having been proposed by Councillor John Plant and seconded by Councillor Chris Mason were unanimously agreed by the meeting and the cheques were signed off.																																																

Agenda item 18	Date and time of next meeting
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Minute 28/01/19/18	Next meeting date and time was agreed as: February 25th 2019 at 7.15 pm in the Mechanics Institute. The meeting dates for each month of 2019 are proposed and agreed as 25 th March, 29 th April, May TBA , 24 th June, 22 nd July, 23 rd September, 28 th October, 25 th November, 16 th December 2019. (Note it was subsequently agreed between Cllr Plant and the Clerk to propose the date of the May meeting as Tuesday 21 st May 2019. This meeting date includes the normal monthly meeting, the AGM and training for new councillors. The meeting was closed at 21.50 hours.
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These minutes are draft until reviewed & approved by the Parish Councillors.

Agenda item 19	Confidential information
Minute 28/01/19/19	None.
	A.O.B. for inclusion in next agenda.
	Seat higher up on Tideswell Lane; Bus stop markings; Revision of Parking restrictions; Handyman remuneration review. Councillor Leslie Spittle notified the Clerk that he will not be able to attend the February and March meetings.