

AGENDA for EYAM PARISH COUNCIL's Attention by 31st May 2020

Website at eyam-pc.org

CLERK: Stephen Mansfield Tel: 01298 83308 Email: eyamparishcouncil@gmail.com

TO: The Chairman and Members of Eyam Parish Council. Issued 24th May 2020.

Due to the Covid-19 pandemic I am not able to summon you to attend a meeting of Eyam Parish Council. However, I formally request that every Parish Councillor gives due consideration to the following items and issues to enable the Parish Council to properly manage the following business.

Signed Clerk & Responsible Financial Officer to Eyam Parish Council*S. W. Mansfield*.....

AGENDA

Part I – Non-confidential information

1. This document has been sent to all Eyam Parish Councillors, Village handyman Adrian Webster, DCC Councillor Judith Twigg, DDDC Councillors Claire Raw and Peter O'Brien and Internal Auditor, Elizabeth Fitzgibbons.
2. The Clerk wishes to make clear that using this document in this way does not make this procedure a valid Parish Council meeting. However, it does provide a structure and a record to prove that the business of the Parish Council is being managed in a responsible and practical manner during the current Covid-19 Pandemic. Arrangements are being made to provide the option for the Parish Council to hold online meetings at some time in the future.
3. Councillors and employees should respond to the Clerk to notify the Parish Council if they need to make Declarations of Members' Interests and Employee's Interests relating to matters on this document especially Planning Applications for current consideration.
4. To consider any correspondence or notes from telephone calls with Members of the Public.
5. To report on village works and notify any highways issues to DCC.
The residents request for a grit bin on Hawkhill Road – no further updates.
6. Planning:
 - 6.1. To review new applications posted on the new Peak Park Website to date.

NP/DIS/0420/0385	Discharge of conditions 6, 7, 8, 10, 11, 13 and 21 on NP/DDD/1019/1100 Site Of Old Butchery Premises Main Road Eyam	20/05/2020
NP/DDD/0520/0415	Single storey front extension 19 New Road Eyam	19/05/2020
NP/DDD/0520/0394	Installation of external black Poujoulat twin wall flue to gable end 7 Glebe Park Eyam	13/05/2020
NP/DDD/0420/0313	The proposals are to provide : equal access through the main door, and within the church, as well as a proper means of escape requiring a new doorway as an alternative exit. ... Parish Church Of St. Lawrence Eyam Church Street Eyam	20/04/2020

6.2. To note Planning Decisions received to date; nothing received by post but information available online here; https://portal.peakdistrict.gov.uk/quicksearch/parishes?parish=E04002750&date_range=3months

7. The Chair of the Parish Council may wish to include announcements here:
8. To hear updates from the Clerk:

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8.1 Toilet Block remains closed.

8.2 No further update on Riley Lane safety issues.

8.3 DDDC Car Park – barriers erected by Parish Council were removed by DDDC when the car park ticket machines were switched back on, but DDDC Cllr O'Brien will ensure these barriers are returned and the DDDC car park is closed off again asap.

8.4 Insurance review – within the constraints imposed by the Covid-19 restrictions the Parish Council will continue with cover from our existing provider, Came & Co.

9. To review and manage Finance including;

17.1. To note sum total of bank balances at 30th April 2020: **£70,617.87**

(i) Community Directplus Account balance **£2,500.00**

(ii) Business Select Instant Access 30th April balance is **£68,117.87**

Bank Interest payment of £105.64 received 3rd April 2020

2020/21 precept payment of £33,000 received 30th April 2020

17.2. To authorise payment of the following Parish Council liabilities now due: Printed copies of invoices and payslips are in the post to the Chair of the Parish Council for inspection and authorisation.

Cheque No	Payee	Item	Amount	Document
501	A Webster - Handyman	Wages for May 2020 60 hrs @ £10.65 Holiday Pay 0 hrs @ £10.65 Mileage 10 miles @ 45p Expenses Pension National Insurance and PAYE Total	+£639.00 +£0.00 +£4.50 +£9.35 -£31.95 -£0.00 £620.90	Attached to this email. Password is Payd0cSM
501	S Mansfield - Clerk	Salary for May 2020 Holiday Pay Allowance Pension PAYE Total	+£329.28 +£0.00 +£18.00 -£16.46 -£ 0.00 £330.82	ditto
501	SW Mansfield re: April 2020 Nest Pension Scheme for all employees.	S Mansfield employers contribution S Mansfield employees contribution A Webster employers contribution A Webster employees contribution Sub-Total	£9.88 £16.46 £21.73 £36.21 £84.28	ditto
501	DALC	Annual Subscription including Group 1 training	£402.88	Attached to this email
501	Wm Eyre and Son	Building materials, oil, hardware and gloves	£30.88	Attached to this email
501	Came and Co	Annual Insurance Premium	£1,185.68	Attached to this email

10. To decide how meetings and the business of the Parish Council should be conducted during the pandemic. I believe Councillor John Plant has been involved in on-line meetings with NALC and DALC and may be the best person to advise us on the correct way for Eyam Parish Council to proceed.

11. Review of Banking facilities – a letter from the Coop Bank received by the Clerk is being sent on to the Chair along with copy bank statements.

12 Finally, if there any other current issues that I have missed please let me know.