

AGENDA of EYAM PARISH COUNCIL MEETING for 21st December 2020

Website at eyam-pc.org

CLERK: Stephen Mansfield Tel: 01298 83308 Email: eyamparishcouncil@gmail.com

TO: The Chairman and Members of Eyam Parish Council. Issued 18th December 2020.

You are summoned to attend the meeting of Eyam Parish Council to be held at 6.30pm on **Monday 21st December 2020** by Zoom(see appendix) for the purpose of transaction of the following business.

Signed Clerk/RFO to Eyam Parish Council.....

AGENDA

Part I – Non-confidential information

1. To receive apologies for absence and note persons present.
2. Consider requests for Variations of Order of Business.
3. To hear and make any Declarations of Members' Interests and Employee's Interests.
4. To consider requests for Dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
5. To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded (Public Bodies (Admission to Meetings) Act 1960). The whole of the meeting will be conducted with no members of the public present to minimise any possible problems with Covid-19 regulations.
6. To hear Public speaking: A period of no more than 10 minutes will be made available for members of the public to comment on any matter. None, as no members of the public will be present
7. To report on village works.
 - Highways, etc. defects needing reporting to DCC.
 - Handyman's report and Snow Warden Scheme.
8. To confirm the Minutes of the Parish Council meeting held on 30th November 2020.
9. To discuss any matters arising from those or previous minutes.
10. Planning:
 - 10.1. To review new applications posted on the new Peak Park Website to date.

[NP/NMA/1120/1110](#) [Non Material Amendment on NP/DDD/0618/0480 - To substitute the proposed new timber windows with good quality traditional profile and detailed uPVC windows. 1 The Gables The Nook Eyam](#) 26/11/2020

10.2 To review recent postings on the Peak Park Website concerning comments and decisions.

11. To discuss policies and procedures.
 - 11.1 Management of the toilet block – update.
 - 11.2 Costs analysis for operating Hawkhill Road toilet block
(We still need a store cupboard for Adrian to use inside the block.)

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EYAM PARISH COUNCIL LIST OF HAWKHILL ROAD TOILET BLOCK COSTS TO DATE

Date	Item	Invoices	Net	VAT
09/07/2020 thru 26/08/2020	Initial		£2274.71	£454.94
Not yet done	SCS	CCTV mods		
27/09/2020	A. Webster	Hours for the toilets are 54 worked £574.10 , 20 miles £9.00 and £18.74 for expenses (key cut)	£602.84	
30/09/2020	Wm Eyre	£137.58	£114.65	£22.93
13/10/2020	Wm Eyre	Cleaning materials	£20.90	£4.18
26/10/2020	A. Webster	Toilet block work hours are 13th September until 11th October 62.5 hours	£665.62	
29/10/2020	Anne Harrison	Cleaning materials	£46.90	
31/10/2020	Wm Eyre	Cleaning & Goods	£10.14	£2.02
25/11/2020	A. Webster	Toilet block work hours are 12th October until 8th November 60.0hours	£639.00	
28/11/2020	Anne Harrison	Cleaning materials	£55.43	
28/11/2020	Chair of EPC	Donation Boxes	£361.80	
29/11/2020	A Webster	Install Donation Boxes	£240.00	
21/12/2020	A. Webster	Toilet block work hours are 9 th November until 10 th December 62.0hours	£660.30	
2 nd /12/2020	A. Webster	Toilet block related holiday pay hours for Sept 2020 to Mar 2021 41.0hours	£436.65	
		Totals	£6128.94	£484.07

Note from Clerk – When expenditure patterns are clearer, Toilet Block Costs table will be in a more summarised format

11.3 Bank Account.

12. To hear Chairman's announcements:

13. To hear updates from the Clerk:

13.1) Preparation for budgeting and precept request. Note; A. Webster has agreed to do toilet block maintenance for 12 months only. Consideration of recruitment of future replacement.

13.2) Filling vacancies for Parish Councillors.

14. Parish Issues:

14.1 Tree Enquiry 37707 – Hope Valley Tree Services quotation.

14.2 Wording of Museum advertising and Donation Box fund raising request. System to audit and credit donations to bank account.

14.3. Parking restrictions – response from DCC Highways re residents consultation

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- 14.4. Water running down road near museum - in hand with Sue Shaw at DCC Highways.
15. Representation at other meetings.
16. HR Matters: Check of payslips being in compliance with holiday pay, NALC guidelines etc.
17. To review and manage Finance including;
- 17.1. To note bank balances at 30th November **2020**: Total on hand is **£53,372.96**
- (i) Community Directplus Account balance **£2,500.00**
- (ii) Business Select Instant Access 30th November balance is **£55,872.96**
- 17.2. To authorise payment of the following Parish Council liabilities now due:

Cheque No	Payee	Item	Amount
501	Wm Eyre	Invoice 404711	£17.54
501	A Webster - Handyman	Wages Dec 2020 123 hrs @ £10.65 Holiday Pay 132.56 hrs @ £10.65 Mileage 0 miles @ 45p Expenses Pension National Insurance and PAYE	+£1309.95 +£1411.77 +£3.60 +£0.00 -£136.09 -£231.97 Total
501	S Mansfield – Clerk	Salary for Dec 2020 Holiday Pay Mileage 0miles @ 45p Allowance Pension National Insurance and PAYE	+£329.28 +£516.62 +0.00 +£18.00 -£42.30 -£ 97.20 Total
501	SW Mansfield re: Dec 2020 Nest Pension Scheme for all employees.	S Mansfield employers contribution S Mansfield employees contribution A Webster employers contribution A Webster employees contribution	£25.38 £42.30 £81.65 £136.09 Sub-Total
501	HMRC	PAYE and NI employer and employee contributions deducted from wageslips combined total	£329.17

The sum of £3359.82 has been received by the Chair in respect of Mompessons rebate and credited to the Eyam Parish Council current account before 30th Nov 2020. The Clerk has received the sum of £169.64 in respect of Mompessons Well from Cllr J. Plant and is credited to Eyam Parish Council current account after 30th November 2020.

18. To agree all meeting dates for 2021; 25th Jan, 22nd Feb, 29th Mar, 26th Apr

Part II – To consider business concerning confidential information – if any.

19. To move the following resolution: *In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.*

20. MEETING LOG IN DETAILS

Topic: Eyam Parish Council Meeting
Time: Dec 21, 2020 06:30 PM London

Join Zoom Meeting

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<https://us02web.zoom.us/j/84022748531?pwd=SEtEK28ydnZUR2R3VEJIMW12ZGRWdz09>

Meeting ID: 840 2274 8531

Passcode: 692844

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