

Eyam Parish Council

Minutes of the Parish Council Meeting held online Monday 21st December 2020

Agenda item 1	Attendance Register, Public Attendees, Apologies
Minute 21/12/20/01	1.1) Present: Parish Councillors – (Chair) Ian Jackson, Mark Noble, Marie Brown, John Plant, Leslie Spittle. Apologies (Vice Chair) Chris Mason D DCC Councillor Judith Twigg. S Mansfield (Clerk of Eyam Parish Council), Parish Handyman Adrian Webster.
Agenda item 2	Variation of Order of Business
Minute 21/12/20/02	The Chair called the meeting to order at 18:37 pm. No variation of order of business was requested.
Agenda item 3	Declarations of Member's Interests
Minute 21/12/20/03	None
Agenda item 4	Declarations of Dispensations regarding Pecuniary Interests
Minute 21/12/20/04	None
Agenda item 5	Determination of Extraordinary Items
Minute 21/12/20/05	None
Agenda item 6	Public speaking
Minute 21/12/20/06	6.1) Councillor Judith Twigg; it was noted and welcomed that Councillor Twigg had received the Covid vaccine. 6.2) there were dog fouling signs available if needed by Eyam Parish Council 6.3) After some discussion regarding the email from DCC Highways stating that the delay in implementation of the Parking restrictions was due to DCC waiting for EPC to consult further with residents it was resolved that Councillor Twigg would request that DCC Highways do the work now without further delay.
Agenda item 7	Managed Works
Minute 21/12/20/07	Highways and defects: 7.1) All highways defects notified to Councillor Twigg. Handyman's Report: 7.2.1) Adrian Webster reports that all work is up to date and there are no significant defects in the village. 7.2.2) The storage cabinet is now in use in the toilet block. 7.2.3) DDDC have completed roof repairs but the guttering is not refitted yet. 7.2.4) It was resolve that the toilets would be closed on Christmas Day, Boxing Day and New Years Day. The clerk would make up a sign to that effect and leave it with Adrian.
Agenda item 8	Minutes of the meeting held 30th November 2020
Minute	8.1) The meeting agreed that the minutes prepared by the Clerk were an accurate record of the previous

21/12/20/08	meeting. Proposed Councillor John Plant, seconded Mark noble and unanimously agreed.
Agenda item 9	Matters arising
Minute 21/12/20/09	9.1) The dog fouling at The Causeway and on the Hillock continues to be a nuisance. Councillors are trying to ascertain the person responsible for allowing dogs to use these areas and fail to clean up afterwards.
Agenda item 10	Planning
Minute 21/12/20/10	10.1) There were no objections to the planning applications registered at the Peak Park as follows; <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><u>NP/NMA/1120/1110 Planning Application</u></p> </div> <div style="width: 45%;"> <p><u>Non Material Amendment on NP/DDD/0618/0480 - To substitute the proposed new timber windows with good quality traditional profile and detailed uPVC windows. 1 The Gables The Nook Eyam</u></p> </div> <div style="width: 10%; text-align: right;"> <p>26/11/2020</p> </div> </div>
Agenda item 11	Policy and Procedures
Minute 21/12/20/11	11.1) Costs of operating toilet block were noted and discussed. It was thought that the management of the premises and associated costs were going well. It was not thought necessary to plan for more personnel in the future as Mr Webster was managing the work very well.
Agenda item 12	Chairman's announcements
Minute 21/12/20/12	12.1) After an unfortunate incident in a nearby parish with an unserviceable defibrillator the Chair wanted to make sure the Eyam's defibrillator was being correctly and responsibly serviced. The Clerk and Cllrs Brown and Plant agreed to investigate and report back to the next meeting.
Agenda item 13	Updates from the Clerk
Minute 21/12/20/13	13.1) Clerk to prepare budget for precept determination and distribute. 13.2) DDDC contacted re recruitment of Parish Councillors. Clerk to contact DDDC Councillor Peter O'Brien for who to contact for advice on co-option during Covid restrictions. 13.3) Clerk reported receipt of £1000 from Eyam Museum. Chair instructed Clerk to hold cheque until new bank account available
Agenda item 14	Parish Management
Minute 21/12/20/14	14.1) Hope Valley tree Services have quoted £460 plus Vat to sort out the tree problem in the Square. This expenditure was approved unanimously. Chair will organise work to be done so as not to unduly disrupt businesses in The Square. A discussion with residents may be needed to decide on replacement features in The Square. 14.2) Water running near the museum was being looked at by DCC Highways.
Agenda item 15	Representation at other meetings
Minute 21/12/20/15	15.1) None. Cllr Plant continues to work with DALC , NALC and the Federation of East Midlands Associations of Local Councils by zoom meetings.
Agenda item 16	HR matters
Minute 21/12/20/16	16.1) Holiday pay calculations for both employees had been checked and approved by Councillors John Plant and Leslie Spittle prior to the meeting.

Agenda item 17	Finance																								
Minute 21/12/2017	<p>17.1) Bank balances at 30th November 2020: (i) Community Directplus Account balance £2,500.00 (ii) Business Select Instant Access balance is £53,372.96</p> <p>17.2) The following liabilities of the Parish Council were presented to the meeting for payment.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Cheque No</th> <th style="width: 25%;">Payee</th> <th style="width: 50%;">Item</th> <th style="width: 10%;">Amount</th> </tr> </thead> <tbody> <tr> <td>501</td> <td>Wm Eyre</td> <td>Invoice 404711</td> <td style="text-align: right;">£17.54</td> </tr> <tr> <td>501</td> <td>A Webster - Handyman</td> <td>Wages Dec 2020 123 hrs @ £10.65 Holiday Pay 132.56 hrs @ £10.65 Mileage 0 miles @ 45p Expenses Pension National Insurance and PAYE</td> <td style="text-align: right;">+£1309.95 +£1411.77 +£3.60 +£0.00 -£136.09 -£231.97 £2357.26</td> </tr> <tr> <td>501</td> <td>S Mansfield – Clerk</td> <td>Salary for Dec 2020 Holiday Pay Mileage 0miles @ 45p Allowance Pension National Insurance and PAYE</td> <td style="text-align: right;">+£329.28 +£516.62 +0.00 +£18.00 -£42.30 -£ 97.20 £724.40</td> </tr> <tr> <td>501</td> <td>SW Mansfield re: Dec 2020 Nest Pension Scheme for all employees.</td> <td>S Mansfield employers contribution S Mansfield employees contribution A Webster employers contribution A Webster employees contribution</td> <td style="text-align: right;">£25.38 £42.30 £81.65 £136.09 £285.42</td> </tr> <tr> <td>501</td> <td>HMRC</td> <td>PAYE and NI employer and employee contributions deducted from wage slips combined total</td> <td style="text-align: right;">£329.17</td> </tr> </tbody> </table> <p>Payment of the above liabilities having been proposed by Councillor Leslie Spittle and seconded by Councillor Marie Brown were unanimously agreed by the meeting and it was agreed that Councillor Ian Jackson would be asked to raise, sign and obtain countersignatures for the cheques.</p>	Cheque No	Payee	Item	Amount	501	Wm Eyre	Invoice 404711	£17.54	501	A Webster - Handyman	Wages Dec 2020 123 hrs @ £10.65 Holiday Pay 132.56 hrs @ £10.65 Mileage 0 miles @ 45p Expenses Pension National Insurance and PAYE	+£1309.95 +£1411.77 +£3.60 +£0.00 -£136.09 -£231.97 £2357.26	501	S Mansfield – Clerk	Salary for Dec 2020 Holiday Pay Mileage 0miles @ 45p Allowance Pension National Insurance and PAYE	+£329.28 +£516.62 +0.00 +£18.00 -£42.30 -£ 97.20 £724.40	501	SW Mansfield re: Dec 2020 Nest Pension Scheme for all employees.	S Mansfield employers contribution S Mansfield employees contribution A Webster employers contribution A Webster employees contribution	£25.38 £42.30 £81.65 £136.09 £285.42	501	HMRC	PAYE and NI employer and employee contributions deducted from wage slips combined total	£329.17
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Agenda item 18	Date and time of next meeting																								
Minute 21/12/2018	<p>Next meeting dates and times are agreed as: Meetings will start at 18:30 hours on 25th Jan , 22nd Feb , 29th Mar, 26th April, 24th May, 28th June, 26th July, No meeting in August, 27th Sept, 25th Oct, 29th Nov, 20th Dec.</p> <p>The meeting was closed at 19:19 pm.</p>																								
Agenda item 19	Confidential information																								
Minute 21/12/2019	None.																								
	A.O.B. for inclusion in next agenda.																								
	Fly-tipping at the bottom of the Dale and in the Village – may just be residents putting out wrong kind of bags on wrong collection days. Clerk to report to DDDC.																								