

Eyam Parish Council

Minutes of the Parish Council Meeting held online Monday 22nd February 2021

Agenda item 1	Attendance Register, Public Attendees, Apologies
Minute 22/02/21/01	1.1) Present: Parish Councillors – (Chair) Ian Jackson, Mark Noble, Marie Brown, John Plant, Leslie Spittle. (Vice Chair) Chris Mason sent apologies DDDC Councillor Peter O’Brien DCC Councillor Judith Twigg. Candidate for Vacancy Mr Jeremy Wright Visitor from Manchester University Mr Alexander Martin S Mansfield (Clerk of Eyam Parish Council), Parish Handyman Adrian Webster.
Agenda item 2	Variation of Order of Business
Minute 22/02/21/02	The Chair called the meeting to order at 18:30 pm. No variation of order of business was requested.
Agenda item 3	Declarations of Member's Interests
Minute 22/02/21/03	Councillor Jeremy Wright declared an interest in the planning application for Eyam Hall as his family are owners.
Agenda item 4	Requests for Dispensations regarding Pecuniary Interests
Minute 22/02/21/04	None
Agenda item 5	Determination of Extraordinary Items
Minute 22/02/21/05	None
Agenda item 6	Public speaking
Minute 22/02/21/06	6.1) Councillor Peter O’Brien confirmed that Eyam business have received the Covid support grants. 6.2) Cllr O’Brien informed the meeting of the plan by DDC to reduce the number of Councillors from 39 to 35 which would involve ward changes. He will forward details to Parish Councillors. 6.3) Handyman Adrian Webster informed the meeting of the hard work on the snow days. Councillor Marie Brown thanked Mr Webster for his excellent work clearing pathways. Councillor Spittle had also received positive comments from residents regarding Mr Webster’s work in the bad weather. 6.4) It was agreed that the car park would be open on days when lots of visitors were expected after 8 th March 2021. 6.5) Status of Toilet Block is now all good. 6.6) Clerk to confirm that grit should be delivered in 20Kg sacks.
Agenda item 7	Managed Works
Minute 22/02/21/07	Highways and defects: 7.1) All highways defects notified to Councillor Twigg. Handyman’s Report: 7.2.1) Adrian Webster reports that all work is up to date and there are no significant defects in the village. 7.2.2) Handyman Adrian Webster informed the meeting of the hard work on the snow days. Councillor Marie Brown thanked Mr Webster for his excellent work clearing pathways. Councillor Spittle had also

	<p>received positive comments from residents regarding Mr Webster's work in the bad weather. It was agreed that the car park would be open on days when lots of visitors were expected after 8th March 2021. Status of Toilet Block is now all good. Clerk to confirm that grit should be delivered in 20Kg sacks.</p>												
Agenda item 8	Minutes of the meeting held 25th January 2021												
Minute 22/02/21/08	8.1) The meeting agreed that the minutes prepared by the Clerk were an accurate record of the previous meeting. Proposed Councillor John Plant , seconded Councillor Marie Brown and unanimously agreed.												
Agenda item 9	Matters arising												
Minute 22/02/21/09	9.1) None												
Agenda item 10	Planning												
Minute 22/02/21/10	<p>10.1) There were no objections to the planning applications registered at the Peak Park listed in the table below. Parish Councillors were asked to send comments to the Clerk for collation and approval before being posted on the Peak Park Planning Portal.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Object Reference</th> <th style="text-align: center;">Description</th> <th style="text-align: center;">Date</th> </tr> </thead> <tbody> <tr> <td>NP/DDD/0221/0129</td> <td>Listed Building consent - Internal bathroom alterations. Eyam Hall Main Road Eyam</td> <td style="text-align: center;">10/02/2021</td> </tr> <tr> <td>NP/DDD/0121/0074</td> <td>To construct a traditional Dutch light timber greenhouse Forrester's House The Square Eyam</td> <td style="text-align: center;">02/02/2021</td> </tr> <tr> <td>NP/DIS/0121/0032</td> <td>Discharge of Condition 6 on NP/DDD/1020/0978. Hollow Brook Water Lane Eyam</td> <td style="text-align: center;">11/01/2021</td> </tr> </tbody> </table>	Object Reference	Description	Date	NP/DDD/0221/0129	Listed Building consent - Internal bathroom alterations. Eyam Hall Main Road Eyam	10/02/2021	NP/DDD/0121/0074	To construct a traditional Dutch light timber greenhouse Forrester's House The Square Eyam	02/02/2021	NP/DIS/0121/0032	Discharge of Condition 6 on NP/DDD/1020/0978. Hollow Brook Water Lane Eyam	11/01/2021
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Agenda item 11	Policy and Procedures												
Minute 22/02/21/11	<p>11.1) Management of the Toilet Block was discussed and it was agreed that no changes to current policies are needed.</p> <p>11.2) Costs of running the toilet block were reviewed and found to be acceptable</p> <p>11.3) The Parish Council continues with its plan to transfer to the Unity Trust Bank.</p>												
Agenda item 12	Chairman's announcements												
Minute 22/02/21/12	12.1) . The Chair requested that the Clerk continue to list all costs relating to Hawkhill Road Toilet Block on each monthly agenda.												
Agenda item 13	Updates from the Clerk												
Minute 22/02/21/13	<p>13.1) Clerk to work with democratic services on new instructions for recruitment of Parish Councillors.</p> <p>13.2) Clerk to obtain quotes from different insurers including BHIB and Zurich.</p>												
Agenda item 14	Parish Management												
Minute 22/02/21/14	<p>14.1) There was some commotion at the Sheep Roast on Sunday 21st February at about 8:00 pm. [This was caused by a fire and a burst can of deodorant. Clerk to inform PCSO Boswell.</p> <p>14.2) DCC Highways parking restrictions work. Ask them to confirm that it will be done and the date of expected completion. Copy Cllr Judith Twigg into correspondence.</p>												

	<p>14.3) Councillor Twigg was appraised of The trees that had fallen across New Road which have now been cleared. There was concern that other trees there may be in a dangerous condition and needed to be inspected.</p> <p>14.4) It was noted that the water leak on Edge Road has been stopped but there is still a hole in the middle of the road.</p>																																																																																												
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Minute 22/02/21/15	<p>15.1) Councillor John Plant is acting temporary councillor at Winster Parish Council..</p> <p>15.2) Councillor John Plant will attend NALC Policy and resources Committee meeting.</p>																																																																																												
Agenda item 16	HR matters																																																																																												
Minute 22/02/21/16	16.1) Documents for Snow Warden Scheme are completed with the assistance of Councillor Plant.																																																																																												
Agenda item 17	Finance																																																																																												
Minute 22/02/21/17	<p>17.1) Bank balances at 29th January 2021:</p> <p style="padding-left: 40px;">(i) Community Direct-plus Account balance £2,500.00</p> <p style="padding-left: 40px;">(ii) Business Select Instant Access balance is £46,305.33</p> <p>17.2) The following liabilities of the Parish Council were presented to the meeting for payment.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 10%;">Cheque No</th> <th style="width: 20%;">Payee</th> <th style="width: 50%;">Item</th> <th style="width: 20%;">Amount</th> </tr> </thead> <tbody> <tr> <td>501</td> <td>EA Fitzgibbon</td> <td>Internal Audit fee</td> <td style="text-align: right;">£180.00</td> </tr> <tr> <td>501</td> <td>Npower</td> <td>Electricity supply Market Hall</td> <td style="text-align: right;">£49.38</td> </tr> <tr> <td>501</td> <td>A Webster - Handyman</td> <td>Wages Jan 2021 120hrs @ £10.65</td> <td style="text-align: right;">+£1278.00</td> </tr> <tr> <td></td> <td></td> <td>Holiday Pay 0 @ £10.65</td> <td style="text-align: right;">+£0</td> </tr> <tr> <td></td> <td></td> <td>Mileage 0 miles @ 45p</td> <td style="text-align: right;">+£0</td> </tr> <tr> <td></td> <td></td> <td>Expenses</td> <td style="text-align: right;">+£0</td> </tr> <tr> <td></td> <td></td> <td>Pension</td> <td style="text-align: right;">-£63.90</td> </tr> <tr> <td></td> <td></td> <td>National Insurance and PAYE</td> <td style="text-align: right;">-£92.72</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Total</td> <td style="text-align: right;">£1121.38</td> </tr> <tr> <td>501</td> <td>S Mansfield – Clerk</td> <td>Salary for Jan 2021</td> <td style="text-align: right;">+£329.28</td> </tr> <tr> <td></td> <td></td> <td>Holiday Pay</td> <td style="text-align: right;">+£0.00</td> </tr> <tr> <td></td> <td></td> <td>Mileage 0miles @ 45p</td> <td style="text-align: right;">+0.00</td> </tr> <tr> <td></td> <td></td> <td>Allowance</td> <td style="text-align: right;">+£18.00</td> </tr> <tr> <td></td> <td></td> <td>Pension</td> <td style="text-align: right;">-£16.46</td> </tr> <tr> <td></td> <td></td> <td>National Insurance and PAYE</td> <td style="text-align: right;">-£0.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Total</td> <td style="text-align: right;">£330.82</td> </tr> <tr> <td>501</td> <td>SW Mansfield re: Jan 2021 Nest Pension Scheme for all employees.</td> <td>S Mansfield employers contribution</td> <td style="text-align: right;">£9.98</td> </tr> <tr> <td></td> <td></td> <td>S Mansfield employees contribution</td> <td style="text-align: right;">£16.46</td> </tr> <tr> <td></td> <td></td> <td>A Webster employers contribution</td> <td style="text-align: right;">£38.34</td> </tr> <tr> <td></td> <td></td> <td>A Webster employees contribution</td> <td style="text-align: right;">£63.90</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Sub-Total</td> <td style="text-align: right;">£128.68</td> </tr> <tr> <td>501</td> <td>HMRC</td> <td>PAYE and NI employer and employee contributions deducted from wageslips combined total</td> <td style="text-align: right;">£92.72</td> </tr> </tbody> </table>	Cheque No	Payee	Item	Amount	501	EA Fitzgibbon	Internal Audit fee	£180.00	501	Npower	Electricity supply Market Hall	£49.38	501	A Webster - Handyman	Wages Jan 2021 120hrs @ £10.65	+£1278.00			Holiday Pay 0 @ £10.65	+£0			Mileage 0 miles @ 45p	+£0			Expenses	+£0			Pension	-£63.90			National Insurance and PAYE	-£92.72			Total	£1121.38	501	S Mansfield – Clerk	Salary for Jan 2021	+£329.28			Holiday Pay	+£0.00			Mileage 0miles @ 45p	+0.00			Allowance	+£18.00			Pension	-£16.46			National Insurance and PAYE	-£0.00			Total	£330.82	501	SW Mansfield re: Jan 2021 Nest Pension Scheme for all employees.	S Mansfield employers contribution	£9.98			S Mansfield employees contribution	£16.46			A Webster employers contribution	£38.34			A Webster employees contribution	£63.90			Sub-Total	£128.68	501	HMRC	PAYE and NI employer and employee contributions deducted from wageslips combined total	£92.72
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	<p>Payment of the above liabilities having been proposed by Councillor Mark Noble and seconded by Councillor Leslie Spittle were unanimously agreed by the meeting and it was agreed that Councillor Ian Jackson would be asked to raise, sign and obtain countersignatures for the cheques. The two cheques</p>																																																																																												

These minutes are draft until reviewed & approved by the Parish Councillors.

	for the Xmas tree electricity at £35 each as agreed/confirmed on previous minutes would also be issued
Agenda item 18	Date and time of next meeting
Minute 22/02/21/18	Next meeting dates and times are agreed as: Meetings will start at 18:30 hours on 29 th Mar, 26 th April, 24 th May, 28 th June, 26 th July, No meeting in August, 27 th Sept, 25 th Oct, 29 th Nov, 20 th Dec. The meeting was closed at 19:19 pm.
Agenda item 19	Confidential information
Minute 22/02/21/19	.
	A.O.B. for inclusion in next agenda.