

## Eyam Parish Council

Minutes of the Parish Council Meeting held online Monday 29<sup>th</sup> March 2021

Agenda item 1	<b>Attendance Register, Public Attendees, Apologies</b>
Minute 29/03/21/01	1.1) Present: Parish Councillors – (Chair) Ian Jackson, (Vice Chair) Chris Mason, Marie Brown, John Plant, Leslie Spittle, Jeremy Wright . Councillor Mark Noble sent apologies. DDDC Councillor Peter O’Brien DCC Councillor Judith Twigg. S Mansfield (Clerk of Eyam Parish Council), Parish Handyman Adrian Webster.
Agenda item 2	<b>Variation of Order of Business</b>
Minute 29/03/21/02	The Chair called the meeting to order at 18:30 pm. No variation of order of business was requested.
Agenda item 3	<b>Declarations of Member's Interests</b>
Minute 29/03/21/03	Councillor Jeremy Wright declared an interest in the planning application for the Pump Track.
Agenda item 4	<b>Requests for Dispensations regarding Pecuniary Interests</b>
Minute 29/03/21/04	None
Agenda item 5	<b>Determination of Extraordinary Items</b>
Minute 29/03/21/05	None
Agenda item 6	<b>Public speaking</b>
Minute 29/03/21/06	6.1) Councillor Peter O’Brien – it was reported that cars were inappropriately parked on New Road.
Agenda item 7	<b>Managed Works</b>
Minute 29/03/21/07	<b>Highways and defects:</b> 7.1) All highways defects notified to Councillor Twigg. Councillor Judith Twigg asked if there were any matters which the Parish Council wished to raise with DCC and it was noted; 7.2.1) that the Bollards by the school have not been replaced and that part of the safety barrier is still missing. 7.2.2) On New Road there are two sections of fencing down. 7.2.3) There has been no action on parking restriction project. 7.2.4) Edge road is now done. <b>Handyman’s Report:</b> 7.3.1) Handyman Adrian Webster informed the meeting that Initial Services had not been to empty bins, perform services (Note from Clerk ..after telephone call 30th March ..they will resume immediately..they thought block was still closed by Covid.) All other work in the Parish is up to date.
Agenda item 8	<b>Minutes of the meeting held 22<sup>nd</sup> February 2021</b>
Minute 29/03/21/08	8.1) The meeting agreed that the minutes from last meeting would be reviewed at the next meeting.

Agenda item 9	<b>Matters arising</b>																		
Minute 29/03/21/09	9.1) None																		
Agenda item 10	<b>Planning</b>																		
Minute 29/03/21/10	<p>10.1) There were no objections to the planning applications registered at the Peak Park listed in the table below. Parish Councillors were asked to send comments to the Clerk for collation and approval before being posted on the Peak Park Planning Portal.</p> <table border="0"> <tr> <td><a href="#">NP/DDD/0321/0300 Planning Application</a></td> <td><a href="#">Development of an area of wasteland into a cycling track - known as a 'Pump Track'. The development will involve landscaping to improve drainage on the site and the creation of a... Plot Of Land To The East Of The Public Car Park Eyam</a></td> <td>22/03/2021</td> </tr> <tr> <td><a href="#">NP/DDD/0321/0327 Planning Application</a></td> <td><a href="#">S.73 application for the removal or variation of Conditions 2, 3, 4, 5 and 9 on NP/DDD/0920/0850. Windward House The Edge Eyam</a></td> <td>19/03/2021</td> </tr> <tr> <td><a href="#">NP/DDD/0321/0316 Planning Application</a></td> <td><a href="#">Single storey extension to dwelling Pippin Cottage The Barn Church Street Eyam</a></td> <td>18/03/2021</td> </tr> <tr> <td><a href="#">NP/DDD/0321/0306 Planning Application</a></td> <td><a href="#">Alterations and extension to existing store building to create home office and additional storage space Waterfall Farm Foolow Road Eyam</a></td> <td>15/03/2021</td> </tr> <tr> <td><a href="#">NP/DIS/0321/0262 Planning Application</a></td> <td><a href="#">Discharge of Conditions 3 and 6 on NP/DDD/1120/1048 Land At Darlton Quarry And Fields To The North Of Middleton Lane Stoney Middleton</a></td> <td>04/03/2021</td> </tr> <tr> <td><a href="#">NP/DIS/0221/0233 Planning Application</a></td> <td><a href="#">Discharge of Conditions 11,14,15 and 24 on NP/DDD/0620/0475 Stanage House Farm Sir William Hill Road Via The Croft Bretton</a></td> <td>25/02/2021</td> </tr> </table> <p>Te Clerk was requested to inform the PDNPA that the Parish Council has an interest in knowing the results of all planning applications for the Parish.</p>	<a href="#">NP/DDD/0321/0300 Planning Application</a>	<a href="#">Development of an area of wasteland into a cycling track - known as a 'Pump Track'. The development will involve landscaping to improve drainage on the site and the creation of a... Plot Of Land To The East Of The Public Car Park Eyam</a>	22/03/2021	<a href="#">NP/DDD/0321/0327 Planning Application</a>	<a href="#">S.73 application for the removal or variation of Conditions 2, 3, 4, 5 and 9 on NP/DDD/0920/0850. Windward House The Edge Eyam</a>	19/03/2021	<a href="#">NP/DDD/0321/0316 Planning Application</a>	<a href="#">Single storey extension to dwelling Pippin Cottage The Barn Church Street Eyam</a>	18/03/2021	<a href="#">NP/DDD/0321/0306 Planning Application</a>	<a href="#">Alterations and extension to existing store building to create home office and additional storage space Waterfall Farm Foolow Road Eyam</a>	15/03/2021	<a href="#">NP/DIS/0321/0262 Planning Application</a>	<a href="#">Discharge of Conditions 3 and 6 on NP/DDD/1120/1048 Land At Darlton Quarry And Fields To The North Of Middleton Lane Stoney Middleton</a>	04/03/2021	<a href="#">NP/DIS/0221/0233 Planning Application</a>	<a href="#">Discharge of Conditions 11,14,15 and 24 on NP/DDD/0620/0475 Stanage House Farm Sir William Hill Road Via The Croft Bretton</a>	25/02/2021
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Agenda item 11	<b>Policy and Procedures</b>																		
Minute 29/03/21/11	<p>11.1) The method of management of the toilet block is deemed to be the best policy.</p> <p>11.2) The costs of managing the toilet block for the current financial year were reviewed and found to be satisfactory and as expected.</p> <p>11.3) The new Unity Trust Bank account is now ready to use.</p>																		
Agenda item 12	<b>Chairman's announcements</b>																		
Minute 29/03/21/12	12.1) Hope Valley Tree Care are scheduled to remove the tree in The Square on 28 <sup>th</sup> April 2021.																		
Agenda item 13	<b>Updates from the Clerk</b>																		
Minute 29/03/21/13	<p>13.1) Clerk to work with democratic services on new instructions for recruitment of Parish Councillors.</p> <p>13.2) Clerk to obtain quotes from different insurers including BHIB and Zurich.</p>																		
Agenda item 14	<b>Parish Management</b>																		
Minute 29/03/21/14	14.1) The awnings on the old butchers shop in The Square were noted to be in poor condition but no action should be taken owing to illness of owners.																		
Agenda item 15	<b>Representation at other meetings</b>																		
Minute 29/03/21/15	15.1) Councillor John Plant is still acting temporary councillor at Winster Parish Council.																		
Agenda item 16	<b>HR matters</b>																		
Minute 29/03/21/16	16.1) Backup of staff and equipment was discussed. It was proposed by Cllr John Plant and seconded by Councillor Leslie Spittle that a new computer system be specified and that the Clerk should present details to the next meeting.																		

	16.2) A clerk to act as temporary replacement should the usual clerk be unavailable was suggested.																																																								
Agenda item 17	<b>Finance</b>																																																								
Minute 29/03/21/17	<p>17.1) <b>Bank balances at 28<sup>th</sup> February 2021:</b>                      (i) Community Direct-plus Account balance £2,500.00                      (ii) Business Select Instant Access balance is <b>£42,380.47</b></p> <p>17.2) The following liabilities of the Parish Council were presented to the meeting for payment.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Cheque No</th> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Item</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="7">501838</td> <td rowspan="7">A Webster - Handyman</td> <td>Wages Mar 2021 104hrs @ £10.65</td> <td style="text-align: right;">+£1107.60</td> </tr> <tr> <td>Holiday Pay 16 @ £10.65</td> <td style="text-align: right;">+£170.40</td> </tr> <tr> <td>Mileage 0 miles @ 45p</td> <td style="text-align: right;">+£0</td> </tr> <tr> <td>Expenses</td> <td style="text-align: right;">+£0</td> </tr> <tr> <td>Pension</td> <td style="text-align: right;">-£63.90</td> </tr> <tr> <td>National Insurance and PAYE</td> <td style="text-align: right;">-£92.52</td> </tr> <tr> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><b>£1121.58</b></td> </tr> <tr> <td rowspan="6">501839</td> <td rowspan="6">S Mansfield – Clerk</td> <td>Salary for Mar 2021</td> <td style="text-align: right;">+£329.28</td> </tr> <tr> <td>Holiday Pay</td> <td style="text-align: right;">+£0.00</td> </tr> <tr> <td>Mileage 0miles @ 45p</td> <td style="text-align: right;">+0.00</td> </tr> <tr> <td>Allowance</td> <td style="text-align: right;">+£18.00</td> </tr> <tr> <td>Pension</td> <td style="text-align: right;">-£16.46</td> </tr> <tr> <td>National Insurance and PAYE</td> <td style="text-align: right;">+£0.20</td> </tr> <tr> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><b>£331.02</b></td> </tr> <tr> <td rowspan="5">501840</td> <td rowspan="5">SW Mansfield re: March 2021 Nest Pension Scheme for all employees.</td> <td>S Mansfield employers contribution</td> <td style="text-align: right;">£9.88</td> </tr> <tr> <td>S Mansfield employees contribution</td> <td style="text-align: right;">£16.46</td> </tr> <tr> <td>A Webster employers contribution</td> <td style="text-align: right;">£38.34</td> </tr> <tr> <td>A Webster employees contribution</td> <td style="text-align: right;">£63.90</td> </tr> <tr> <td style="text-align: right;"><b>Sub-Total</b></td> <td style="text-align: right;"><b>£128.58</b></td> </tr> <tr> <td>501841</td> <td>HMRC for all employees</td> <td>PAYE and NI employer and employee contributions deducted from wageslips combined total</td> <td style="text-align: right;"><b>£92.32</b></td> </tr> <tr> <td>501842</td> <td>Community Heartbeat Trust</td> <td>Defibrillator maintenance in The Square and at the Museum</td> <td style="text-align: right;">£252.00</td> </tr> </tbody> </table> <p>Payment of the above liabilities, (including the invoice for Defibrillator Maintenance having been added by the Clerk after the agenda was issued), having been proposed by Councillor John Plant and seconded by Councillor Chris Mason were unanimously agreed by the meeting and it was agreed that Councillor Ian Jackson would be asked to raise, sign and obtain countersignatures for the cheques.</p>	Cheque No	Payee	Item	Amount	501838	A Webster - Handyman	Wages Mar 2021 104hrs @ £10.65	+£1107.60	Holiday Pay 16 @ £10.65	+£170.40	Mileage 0 miles @ 45p	+£0	Expenses	+£0	Pension	-£63.90	National Insurance and PAYE	-£92.52	<b>Total</b>	<b>£1121.58</b>	501839	S Mansfield – Clerk	Salary for Mar 2021	+£329.28	Holiday Pay	+£0.00	Mileage 0miles @ 45p	+0.00	Allowance	+£18.00	Pension	-£16.46	National Insurance and PAYE	+£0.20	<b>Total</b>	<b>£331.02</b>	501840	SW Mansfield re: March 2021 Nest Pension Scheme for all employees.	S Mansfield employers contribution	£9.88	S Mansfield employees contribution	£16.46	A Webster employers contribution	£38.34	A Webster employees contribution	£63.90	<b>Sub-Total</b>	<b>£128.58</b>	501841	HMRC for all employees	PAYE and NI employer and employee contributions deducted from wageslips combined total	<b>£92.32</b>	501842	Community Heartbeat Trust	Defibrillator maintenance in The Square and at the Museum	£252.00
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Agenda item 18	<b>Date and time of next meeting</b>																																																								
Minute 29/03/21/18	Next meeting dates and times are agreed as: Meetings will start at 18:30 hours on 26 <sup>th</sup> April, 24 <sup>th</sup> May, 28 <sup>th</sup> June, 26 <sup>th</sup> July, No meeting in August, 27 <sup>th</sup> Sept, 25 <sup>th</sup> Oct, 29 <sup>th</sup> Nov, 20 <sup>th</sup> Dec. The meeting was closed at 19:37pm.																																																								
Agenda item 19	<b>Confidential information</b>																																																								
Minute 29/03/21/19	None																																																								
	<b>A.O.B. for inclusion in next agenda.</b>																																																								