

These minutes are draft until reviewed & approved by the Parish Councillors.

Eyam Parish Council

Minutes of the Parish Council Meeting held online by Zoom Monday 27th August 2020

Agenda item 1	Attendance Register, Public Attendees, Apologies
Minute 27/08/20/01	1.1) Present: Parish Councillors - Ian Jackson (Chair) Chris Mason (Vice Chair) Mark Noble Marie Brown, John Plant, Leslie Spittle, Alan Sisson . S Mansfield (Clerk of Eyam Parish Council), Parish Handyman Adrian Webster.
Agenda item 2	Variation of Order of Business
Minute 27/08/20/02	None
Agenda item 3	Declarations of Member's Interests
Minute 27/08/20/03	None
Agenda item 4	Declarations of Dispensations regarding Pecuniary Interests
Minute 27/08/20/04	
Agenda item 5	Determination of Extraordinary Items
Minute 27/08/20/05	1) Agar Forms and accounts 1.1 Signed section 1 1.2 signed section 2 2) Resignation of J Newton noted and accepted
Agenda item 6	Public speaking
Minute 27/08/20/06	6.1) None
Agenda item 7	Managed Works
Minute 27/08/20/07	Highways and defects: 7.1) A bollard was knocked over outside the school by a rolling Audi car but this is already reported to SCC Highways. Handyman's Report: 7.2.1) Everything is in order. Mower is in a poor condition but will last the season. The litter picking job has changed to something else which requires biohazard equipment. This is being obtained from Wm Eyre. The seat at Townhead has been varnished and painted. There are no other major issues. The snow warden scheme will be used again this winter.
Agenda item 8	Minutes of the meeting held 27th July 2020
Minute 27/08/20/08	8.1) Not yet available.
Agenda item 9	Matters arising
Minute 27/08/20/09	9.1) None
Agenda item 10	Planning
Minute 27/08/20/10	10.1) New applications received NP/DDD/0820/069 Listed Building application - Reinstate an existing opening which is No comment

	<p>9 Planning Application believed to have been an C18th access between a bedroom and a former dressing room. Delf View Church Street Eyam</p> <p>NP/DDD/0620/047 Renovation and extension of farmhouse for family home.</p> <p>5 Planning Application Conversion of two-storey barn to holiday cottage and ancillary residential use. Reconstruction of former outbuildings for... Stanage House Farm Sir William Hill Road Via The Croft Bretton</p> <p>10.2) Planning decisions received were made available to the meeting. 10.3) Previous responses - All no comments.</p>	<p>Awaiting comments from Councillors</p>
<p>Agenda item 11</p>	<p>Policy and Procedures</p>	
<p>Minute 27/08/20/11</p>	<p>11.1) None</p>	
<p>Agenda item 12</p>	<p>Chairman's announcements</p>	
<p>Minute 27/08/20/12</p>	<p>12.1) The Chair has received complaints from residents regarding the size of the bus stop in Church Street preventing disabled parking in front of the Mechanics Institute. It was noted that cars can drop off disabled passengers there but cannot park.</p>	
<p>Agenda item 13</p>	<p>Updates from the Clerk</p>	
<p>Minute 27/08/20/13</p>	<p>13.1) Clerk reported on status of negotiations with Initial Wash room Services Ltd. Parish Councillors instructed that the contract with that company should go ahead. It was agreed that the whole of the toilet block should now be opened.</p> <p>13.2) Audit has progressed well with no issues and is complete with confirmation of compliance from both internal and external auditors. Details are on the Parish Council website. http://eyam-pc.org/audit-2020</p> <p>13.3) Clerk continues to monitor electricity account with Npower/Eon.</p>	
<p>Agenda item 14</p>	<p>Parish Management</p>	
<p>Minute 27/08/20/14</p>	<p>14.1) Riley Lane; work has been done on the drainage and pipework from troughs. A large buried trough was discovered which has now been capped. The road surface was patched and the intervention currently appears to have been successful</p> <p>14.2) Hope Valley tree services to quote for tree removal in the Square. Clerk to chase up for re-quote.</p>	
<p>Agenda item 15</p>	<p>Representation at other meetings</p>	
<p>Minute 27/08/20/15</p>	<p>15.1) Councillor Alan Sisson to meet with SCS Glynn Farmer to resolve CCTV view of toilet block by pruning trees or adding camera.</p> <p>15.2) Councillor John Plant had been in meetings where NALC changes to current planning system and progress on devolution were discussed. He will pass documents to Clerk for distribution. (Now done)</p> <p>15.3) Clerk to attend Zoom meeting Peak Park Parishes Day October 3rd.</p>	
<p>Agenda item 16</p>	<p>HR matters</p>	
<p>Minute 27/08/20/16</p>	<p>16.1) None</p>	
<p>Agenda item 17</p>	<p>Finance</p>	
<p>Minute 27/08/20/17</p>	<p>17.1) The most recently received bank statements to the 31st December 2019 were made available to the meeting by the Clerk.</p> <p>Bank balances at 30th June 2020:</p> <p style="padding-left: 20px;">(i) Community Directplus Account balance £2,500.00</p>	

(ii) Business Select Instant Access 30th June balance is **£64,345.43**

It was noted that a cheque to DALC had been lost in transit, probably because of an office relocation during the lockdown period. A new cheque for the same amount should be issued. The Clerk proposed that as it is our County Association there is no need to stop the cheque, simply ask the administrative staff there to destroy it if it ever turns up at the new woffices.

17.2) The following liabilities of the Parish Council were presented to the meeting for payment.

Cheque No	Payee	Item	Amount
501	A Webster - Handyman	Wages Aug 2020 63.5 hrs @ £10.65 Holiday Pay 0 hrs @ £10.65 Mileage 16 miles @ 45p Expenses Pension National Insurance and PAYE	+£676.28 +£0 +£7.20 +£20.00 -£33.81 -£0.00 Total £669.67
501	S Mansfield - Clerk	Salary for Aug 2020 Holiday Pay Allowance Pension PAYE	+£329.28 +£0.00 +£18.00 -£16.46 -£ 0.00 Total £330.82
501	SW Mansfield re: Aug 2020 Nest Pension Scheme for all employees.	S Mansfield employers contribution S Mansfield employees contribution A Webster employers contribution A Webster employees contribution	£9.88 £16.46 £20.29 £33.81 Sub-Total £80.44
501	PWLB	Repayment – Summer instalment	£3,179.93
501	Engraving Workshop		89.50

Payment of the above liabilities having been proposed by Councillor John Plant and seconded by Councillor Marie Brown were unanimously agreed by the meeting and it was agreed that Councillor Ian Jackson would be asked to raise sign and obtain countersignatures for the cheques.

Agenda item 18

Date and time of next meeting

Minute 27/08/2018

It was agreed that as long as it is necessary all future meetings will be conducted using the online system and that the Clerk will be reimbursed for the monthly payment until further notice. Next meeting date and time was agreed as: 28th Sep, 26th Oct, 30th Nov, 21st Dec and are to be agreed at the next meeting. The meeting was closed at 20.45 hours.

Agenda item 19

Confidential information

Minute 27/08/2019

None.

A.O.B. for inclusion in next agenda.

Bank Account inaccessibility. More signatories to be added. New accounts.
Circulate email asking for volunteers at Doctors Surgery.