

These minutes are draft until reviewed & approved by the Parish Councillors.

Eyam Parish Council

Minutes of the Parish Council Meeting held online by Zoom Monday 26th October 2020

Agenda item 1	Attendance Register, Public Attendees, Apologies
Minute 26/10/20/01	1.1) Present: Parish Councillors - (Vice Chair)- Chris Mason , Mark Noble, Marie Brown, John Plant, Leslie Spittle. Apologies Ian Jackson DDDC Councillor Peter O'Brien. DCC Councillor Judith Twigg. S Mansfield (Clerk of Eyam Parish Council), Parish Handyman Adrian Webster.
Agenda item 2	Variation of Order of Business
Minute 26/10/20/02	The Chair called the meeting to order at 19:15 pm. No variation of order of business was requested.
Agenda item 3	Declarations of Member's Interests
Minute 26/10/20/03	None
Agenda item 4	Declarations of Dispensations regarding Pecuniary Interests
Minute 26/10/20/04	None
Agenda item 5	Determination of Extraordinary Items
Minute 26/10/20/05	None
Agenda item 6	Public speaking
Minute 26/10/20/06	6.1) Councillor Judith Twigg, discussed with Parish Councillors work that needed attention by DCC Highways dept, including: the parking restrictions to be completed by the Highway Engineer. 6.2) Highways Engineer to investigate why a new bridleway sign has been erected at the end of EyamBoat27. 6.3) The gate on New Road has not been repaired and at the Grindleford end there is no new padlock fitted. There are still stones piled by the gate with continued removal of coping stones. 6.4) DDDC Peter O'Brien 6.4.1) DDDC wants to phase out the use of glycoposphate weed killer over the next 2 years. 6.4.2) Eyam to be trialled as a village using alternative methods of week killer to glycoposphate. 6.4.3) Stella Knowles at Stella's Kitchen on the Foolow Road is providing free school meals for Eyam Parish children.
Agenda item 7	Managed Works
Minute 26/10/20/07	Highways and defects: 7.1) All highways defects notified to Councillor Twigg. Handyman's Report: 7.2.1) DDDC have made temporary roof repairs to the Toilet Block which is keeping the water out at the moment. 7.2.2) The car park benches have been treated.

	7.2.3) There is graffiti in the bus shelter at New Close. It was unanimously agreed that Adrian Webster will paint over it.
Agenda item 8	Minutes of the meeting held 28th September 2020
Minute 26/10/20/08	8.1) The meeting agreed that the minutes prepared by the Clerk were an accurate record of the previous meeting. Proposed Councillor Marie Brown, seconded John Plant and unanimously agreed.
Agenda item 9	Matters arising
Minute 26/10/20/09	9.1) Councillor Mason has spent £687 on replacement Tourist Information maps and installed them in the display boxes which have also been modified to prevent children climbing on them. There was a discussion on improving signs elsewhere in the village.
Agenda item 10	Planning
Minute 26/10/20/10	10.1) There were no objections to the planning applications registered at the Peak Park including Windward House and the Primary School.
Agenda item 11	Policy and Procedures
Minute 26/10/20/11	11.1) Adrian Webster has been handed the risk assessments documents provided by Councillor John Plant. 11.2) Clerk to obtain COSHH documents from the supplier of the cleaning chemicals company run by Ann Harrison. 11.3) The donation boxes for the Toilet Block have now been delivered and will be fitted this week by Adrian Webster.
Agenda item 12	Chairman's announcements
Minute 26/10/20/12	12.1) None.
Agenda item 13	Updates from the Clerk
Minute 26/10/20/13	13.1) Clerk continues to monitor electricity account with Npower/Eon.
Agenda item 14	Parish Management
Minute 26/10/20/14	14.1) None.
Agenda item 15	Representation at other meetings
Minute 26/10/20/15	15.1) None.
Agenda item 16	HR matters
Minute 26/10/20/16	16.1) None.
Agenda item 17	Finance
Minute 26/10/20/17	17.1) Bank balances at 30th September 2020: (i) Community Directplus Account balance £2,500.00 (ii) Business Select Instant Access balance is £56,890.83

17.2) The following liabilities of the Parish Council were presented to the meeting for payment.

Cheque No	Payee	Item	Amount
501 TBC	Initial	Contract continuing invoicing (final demand dated 5/10/20 for £1828.31 but the associated invoice numbers are already paid)	TBA
501 TBC	S. Mansfield	Zoom Video Conferencing fee 4 months Jul, Aug, Sep, Oct	£57.56
501 TBC	Wm Eyre	Invoice 398393	£25.08
501 TBC	A Webster - Handyman	Wages Oct 2020 131 hrs @ £10.65 Holiday Pay 0 hrs @ £10.65 Mileage 20 miles @ 45p Expenses Pension National Insurance and PAYE Total	+£1395.15 +£0 +£9.00 +£0.00 -£69.76 -£72.38 £1262.01
501 TBC	S Mansfield – Clerk Trailer to remove hedge cuttings	Salary for Oct 2020 Holiday Pay Mileage 28 miles @ 45p Allowance Pension National Insurance and PAYE Total	+£329.28 +£0.00 +12.60 +£18.00 -£16.46 -£ 0.00 £343.42
501 TBC	SW Mansfield re: Oct 2020 Nest Pension Scheme for all employees.	S Mansfield employers contribution S Mansfield employees contribution A Webster employers contribution A Webster employees contribution Sub-Total	£9.88 £16.46 £41.85 £69.76 £137.95
501 TBC	HMRC	PAYE and NI employer and employee contributions deducted from wageslips combined total	£72.38

Payment of the above liabilities having been proposed by Councillor John Plant and seconded by Councillor Mark Noble were unanimously agreed by the meeting and it was agreed that Councillor Ian Jackson would be asked to raise, sign and obtain countersignatures for the cheques. It was agreed that the Clerk would collect those documents the following day.

Agenda item 18	Date and time of next meeting
Minute 26/10/20/18	Next meeting date and time was agreed as: 30 th Nov, 21 st Dec and next years meeting dates are to be agreed at the next meeting. The meeting was closed at 8.27pm.
Agenda item 19	Confidential information
Minute 26/10/20/19	None.
	A.O.B. for inclusion in next agenda.