

## Eyam Parish Council

Minutes of the Parish Council Meeting held online by Zoom Monday 28<sup>th</sup> September 2020

Agenda item 1	<b>Attendance Register, Public Attendees, Apologies</b>
Minute 28/09/20/01	1.1) Present: Parish Councillors - Ian Jackson (Chair), Chris Mason (Vice Chair), Mark Noble, Marie Brown, John Plant, Leslie Spittle, Alan Sisson. DDDC Councillor Peter O'Brien. DCC Councillor Judith Twigg. S Mansfield (Clerk of Eyam Parish Council), Parish Handyman Adrian Webster.
Agenda item 2	<b>Variation of Order of Business</b>
Minute 28/09/20/02	The Chair called the meeting to order at 19:05 pm. No variation of order of business was requested.
Agenda item 3	<b>Declarations of Member's Interests</b>
Minute 28/09/20/03	None
Agenda item 4	<b>Declarations of Dispensations regarding Pecuniary Interests</b>
Minute 28/09/20/04	None
Agenda item 5	<b>Determination of Extraordinary Items</b>
Minute 28/09/20/05	1) Resignation of A. Sisson noted and accepted. Clerk to advertise the vacancies for Councillors.
Agenda item 6	<b>Public speaking</b>
Minute 28/09/20/06	6.1) Councillor Judith Twigg, discussed with Parish Councillors work that needed attention by DCC Highways dept, including: -vandalised gates on both ends of New Road -coping stones being stolen, piled up ready to be taken away on New Road near the troughs -yellow lines needed on road to Foolow. Parking there is blocking buses and lorries -potholes on Riley Back Lane at junction 30yards up the hill -sign outside the Church is broken in half -there are deep potholes on Little Edge -DCC Highways expected to sweep and clear leaves this Autumn 6.2) Councillor Peter O'Brien informed the meeting as follows: -local number of Covid19 cases is 02 per week, but there has been an outbreak of 12 in Hathersage -proposals to ban disposable bbq, discussions continue with local partners -DDDC will review use of glycophosphate in Eyam village 6.3) The Chair asked Councillor O'Brien for the roof to be mended on the Toilet block as soon as possible because of danger to public. Responsibility for accidents must rest with DDDC.
Agenda item 7	<b>Managed Works</b>
Minute 28/09/20/07	<b>Highways and defects:</b> 7.1) All highways defects notified to Councillor Twigg. <b>Handyman's Report:</b> 7.2.1) Everything is in order. Car park shrubs and hedgerow are being trimmed. S.Mansfield will use his trailer to remove cuttings at 10am Friday. 7.2.2) The Handyman requests permission to purchase new wooden posts for the car park, permission

	<p>unanimously granted.</p> <p>7.2.3) The new Parish Council mower has been serviced. The Parish Council strimmer needs a service including a new filter. The Handyman will perform this work.</p> <p>7.2.4) Grit bin number 2187 needs refilling. This is a Parish Council bin and the Handyman will refill it.</p> <p>7.2.5) It was agreed that the Clerk would open an account with a cleaning materials supplier for the Handyman to directly order supplies.</p> <p>7.2.6) The Handyman reports that it is taking 15 hours per week to clean the toilets. There is a bin missing from the Gents toilets. Clerk to chase up Initial Services for different urinal blocks and a replacement bin.</p> <p>7.2.7) The Handyman will perform repairs to a damaged wall at MomPesson's Well and report back at the next meeting.</p>
Agenda item 8	<b>Minutes of the meeting held 27th August 2020</b>
Minute 28/09/20/08	8.1) Agreed and signed by Chair.
Agenda item 9	<b>Matters arising</b>
Minute 28/09/20/09	9.1) None
Agenda item 10	<b>Planning</b>
Minute 28/09/20/10	<p>10.1) New applications received. The Chair requested that Parish Councillors review all new planning applications in the Parish on the Peak Park website and send comments directly to him or to the Clerk.</p> <p>10.2) Planning decisions received were made available to the meeting.</p> <p>10.3) Previous responses - All no comments.</p>
Agenda item 11	<b>Policy and Procedures</b>
Minute 28/09/20/11	<p>11.1) It was agreed that there is no need to have a committee to manage the Toilet block.</p> <p>11.2) The Chair will purchase donation collection boxes and arrange for them to be fitted inside the steel gates of each toilet entrance, which cost £180 each.</p> <p>11.3) The Clerk was requested to contact Tony Parsons and discuss the next open season for the Museum.</p> <p>11.4) Councillor Mason will investigate the repairs to the village information boards.</p>
Agenda item 12	<b>Chairman's announcements</b>
Minute 28/09/20/12	12.1) None.
Agenda item 13	<b>Updates from the Clerk</b>
Minute 28/09/20/13	13.1) Clerk continues to monitor electricity account with Npower/Eon.
Agenda item 14	<b>Parish Management</b>
Minute 28/09/20/14	<p>14.1) Riley Lane and New Road are all ok except for cut chains on gates and theft of stones.</p> <p>14.2) Clerk to request inspection and quote of the tree in The Square from Hope Valley Tree Care.</p>
Agenda item 15	<b>Representation at other meetings</b>
Minute 28/09/20/15	15.1) Councillor Plant has attended three meetings at NALC and one meeting at DALC. Clerk to attend PPPF online meeting.

Agenda item 16	<b>HR matters</b>																																				
Minute 28/09/2016	<p>16.1) It was proposed by Councillor Lesley Spittle and seconded by Councillor John Plant that the Clerks salary should be brought in line with the new NALC guidelines.</p> <p>16.2) It was agreed that Adrian Webster's contract of employment should be modified to reflect the extra 15 hours work per week.</p>																																				
Agenda item 17	<b>Finance</b>																																				
Minute 28/09/2017	<p>17.1) <b>Bank balances at 28<sup>th</sup> August 2020:</b>                      (i) Community Directplus Account balance £2,500.00                      (ii) Business Select Instant Access 28<sup>th</sup> August balance is <b>£57,753.96</b></p> <p>17.2) The following liabilities of the Parish Council were presented to the meeting for payment.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Cheque No</th> <th style="width: 25%;">Payee</th> <th style="width: 45%;">Item</th> <th style="width: 15%;">Amount</th> </tr> </thead> <tbody> <tr> <td>501793</td> <td>Initial</td> <td>Contract start invoices</td> <td style="text-align: right;"><b>£2729.65</b></td> </tr> <tr> <td>501795</td> <td>Security Camera Systems</td> <td>CCTV work</td> <td style="text-align: right;"><b>£423.00</b></td> </tr> <tr> <td>501794</td> <td>Eyam Sports Association</td> <td>Playground costs contribution</td> <td style="text-align: right;"><b>£1000.00</b></td> </tr> <tr> <td>501796</td> <td>Wm Eyre</td> <td>Statement end August</td> <td style="text-align: right;"><b>£140.44</b></td> </tr> <tr> <td>501797</td> <td>A Webster - Handyman</td> <td>                     Wages Sep 2020 121 hrs @ £10.65                      +£0                      Holiday Pay 0 hrs @ £10.65                      +£16.20                      Mileage 36 miles @ 45p                      +£18.74                      Expenses                      -£64.43                      Pension                      -£59.60                      National Insurance and PAYE  <b>£1199.56</b>                      Total                 </td> <td style="text-align: right;">                     +£1288.65                      +£0                      +£16.20                      +£18.74                      -£64.43                      -£59.60  <b>£1199.56</b> </td> </tr> <tr> <td>501798</td> <td>S Mansfield - Clerk</td> <td>                     Salary for Sep 2020                      Holiday Pay                      Allowance                      Pension                      National Insurance and PAYE  <b>£330.82</b>                      Total                 </td> <td style="text-align: right;">                     +£329.28                      +£0.00                      +£18.00                      -£16.46                      -£ 0.00  <b>£330.82</b> </td> </tr> <tr> <td>501799</td> <td>SW Mansfield re: Sep 2020 Nest Pension Scheme for all employees.</td> <td>                     S Mansfield employers contribution                      S Mansfield employees contribution                      A Webster employers contribution                      A Webster employees contribution  <b>Sub-Total</b> </td> <td style="text-align: right;">                     £9.88                      £16.46                      £38.66                      £64.43  <b>£129.43</b> </td> </tr> <tr> <td>501800</td> <td>HMRC</td> <td>PAYE and NI employer and employee contributions deducted from wageslips combined total</td> <td style="text-align: right;"><b>£59.60</b></td> </tr> </tbody> </table> <p>Payment of the above liabilities having been proposed by Councillor John Plant and seconded by Councillor Mark Noble were unanimously agreed by the meeting and it was agreed that Councillor Ian Jackson would be asked to raise, sign and obtain countersignatures for the cheques. It was agreed that the Clerk would collect those documents the following day.</p>	Cheque No	Payee	Item	Amount	501793	Initial	Contract start invoices	<b>£2729.65</b>	501795	Security Camera Systems	CCTV work	<b>£423.00</b>	501794	Eyam Sports Association	Playground costs contribution	<b>£1000.00</b>	501796	Wm Eyre	Statement end August	<b>£140.44</b>	501797	A Webster - Handyman	Wages Sep 2020 121 hrs @ £10.65 +£0 Holiday Pay 0 hrs @ £10.65 +£16.20 Mileage 36 miles @ 45p +£18.74 Expenses -£64.43 Pension -£59.60 National Insurance and PAYE <b>£1199.56</b> Total	+£1288.65 +£0 +£16.20 +£18.74 -£64.43 -£59.60 <b>£1199.56</b>	501798	S Mansfield - Clerk	Salary for Sep 2020 Holiday Pay Allowance Pension National Insurance and PAYE <b>£330.82</b> Total	+£329.28 +£0.00 +£18.00 -£16.46 -£ 0.00 <b>£330.82</b>	501799	SW Mansfield re: Sep 2020 Nest Pension Scheme for all employees.	S Mansfield employers contribution S Mansfield employees contribution A Webster employers contribution A Webster employees contribution <b>Sub-Total</b>	£9.88 £16.46 £38.66 £64.43 <b>£129.43</b>	501800	HMRC	PAYE and NI employer and employee contributions deducted from wageslips combined total	<b>£59.60</b>
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Agenda item 18	<b>Date and time of next meeting</b>																																				

These minutes are draft until reviewed & approved by the Parish Councillors.

<b>Minute</b> 28/09/2018	It was agreed that as long as it is necessary all future meetings will be conducted using the online system and that the Clerk will be reimbursed for the monthly payment until further notice. Next meeting date and time was agreed as: 26 <sup>th</sup> Oct, 30 <sup>th</sup> Nov, 21 <sup>st</sup> Dec and are to be agreed at the next meeting. The meeting was closed at 20.35 hours.
Agenda item 19	<b>Confidential information</b>
<b>Minute</b> 28/09/2019	None.
	<b>A.O.B. for inclusion in next agenda.</b>
	Bank Account inaccessibility. More signatories to be added. New accounts.